



## City of Havelock Christmas Parade Saturday, December 7, 2019 @ 10:00 AM



1 Recreation Drive  
Havelock, NC 28532  
(252) 444-6429

- Deadline for applications is **Friday, November 22, 2019 at 5:00 PM.**
- All parade entries with a float will be automatically enrolled in “Best Decorated Float” contest. Awards for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place will be awarded to those whose floats excel in creativeness, craftsmanship, and innovation. The theme this year is A Coastal Christmas (Christmas at the Beach). Judging begin promptly at 8:30 AM, floats will be judged as is at that point.
- Line Up: We will begin line-up at 7:00 AM and floats must be in their designated location by 8:30 AM.
- Entry Fees
  - For Profit Businesses: \$25.00
  - Non-Profit with 501c3 IRS Status: No cost
- Entry fees must be turned in at the time of application. All checks must be made payable to **City of Havelock.**
- Upon submitting this form, your agency will receive a registration number within 3 business days via email, with the email address provided on this form. **Your line-up number will be sent out no later than Wednesday, December 4 at 5:00 PM.**
- If you have not received your registration number within 3 business days, please contact Stephen Clayton at (252) 463-7139.
- To keep parade watchers safe, **throwing candy will not be permitted.** However, candy may be handed to people in the crowd by those individuals who are walking/marching in the parade.
- **Marching Entries Only:** Children and adults marching in the parade will be at St. Christopher’s Church and be inserted into the parade from that point.
- Anyone riding in a float must be present and accounted for at their float’s designated staging area. All float passengers should remain with the agency they are in attendance with.
- At the parade’s conclusion, the parking lot at Havelock Elementary School will be the site in which passengers may be picked up.

**There is only ONE SANTA IN THE PARADE which is provided by the Havelock Christmas Parade Committee. Multiple Santa’s confuse children so please refrain from including a Santa in your agency’s entry.**

**By signing the line below I indicate that I have read and agree to the information on this form.**

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Signature

Date

# Christmas Parade 2019 Entry Form



Name of Agency: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Please indicate how many **of each** type of entry your agency intends to enter:

# of floats/trailers \_\_\_\_\_ # of vehicles \_\_\_\_\_ # of marchers \_\_\_\_\_

# of large vehicles (bus or firetruck) \_\_\_\_\_

Will you be bringing any animals? \_\_\_\_\_

If yes, what type of animals and how many? \_\_\_\_\_

\_\_\_\_\_

Please tell us a little about your agency. What is your mission? How long have you been in Havelock? What makes your agency stand out? Etc...

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Please tell us a little about your 2019 parade entry. What will your entry look like this year (general description)? Is there anything special about your entry we should know (ie. space requirements)?

\_\_\_\_\_

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