

**CITY OF HAVELOCK
2019/2020 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

Section 1 General Fund: The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020 according to the following schedule and accounts:

CODE	DEPARTMENT	APPROPRIATION
4100	Governing Body	\$ 190,357
4125	ACT	11,440
4200	Administration	1,004,554
4300	Economic Development	93,541
4400	Finance	77,975
4600	Customer Service	65,179
4700	Legal	85,000
4800	Information Systems	694,649
4900	Planning & Inspections	400,825
5100	Police	3,078,334
5109	Animal Control	95,166
5300	Fire/EMS	2,578,089
5450	Public Works	273,070
5500	Traffic & Street Lights	153,760
5550	Central Garage	148,983
5600	Streets & Maintenance	1,570,938
5850	Storm Water	30,000
5900	Public Buildings	285,860
6200	Recreation	899,323
6900	Contingency/Transfers	291,149

TOTAL GENERAL FUND APPROPRIATIONS: \$ **12,028,192**

Section 2 General Fund Revenue: It is estimated that the following General Fund Revenues will be available during the fiscal year beginning July 1, 2017 and ending June 30, 2018 to meet the foregoing General Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
300600	State Beer/Wine Tax	\$ 87,000
300700	State Franchise Tax	1,200,000
301000	1% Sales Tax	1,025,000
301100	1/2% Sales Tax	1,054,550
301225	Hold Harmless	540,000
301230	Solid Waste Disposal Tax	13,000
301700	Gross Receipts Tax	20,000
312016	Ad Valorem Tax	4,527,250
322016	Motor Vehicle Tax	475,000
383100	Interest Earned-General	250,000
383200	Interest Earned-Powell Bill	5,000
383300	Interest Earned-Rescue Sq	71
399000	Appropriated FB/Retained Earn	365,201
301900	Commission Trash Stickers	225
353001	Garbage Sticker Sales	6,000
334001	Building Permits	25,000
334002	Electrical Permits	11,000
334003	Plumbing Permits	10,000
334004	Mechanical Permits	25,000
334005	Insulation Permits	1,500
334006	Sign Permits	1,500
335003	Reinspection Fees	300
335011	Special Permits	1,000
335012	Zoning Fees	3,000

335016	Technology Fees	4,000
335017	Nuisance/Abatement	225
335019	Tech Review Fees	200
301300	Court Facility Fees	350
301400	Court Refunds	2,500
301500	Officers Fees	2,500
301600	Craven County ABC	22,225
340000	Grants TDA	20,000
340004	Grant Craven BOE SRO	116,925
340011	Grants County Contrib Rec	75,000
345006	Contributions from Recreation	17,500
345011	County Support-EMS	250,000
345019	Contributions County DOA	23,909
350001	EMS Billing Revenue	625,000
350003	T-shirt sales	12,000
350005	Craven BOE Reimbursements	3,250
351512	Local Beer/Wine Licenses	800
351513	Animal Licenses	1,750
351514	Animal Handling Fees	7,500
352001	Rents & Concessions	201,000
352005	Rents Recreation Associations	15,000
335013	Fees EMS DHHS	75,000
300800	Powell Bill Revenue	465,000
399001	Approp Fund Bal Powell	439,961

TOTAL ANTICIPATED REVENUES: \$ **12,028,192**

Section 4 E911 Fund: That for said fiscal year there is herewith appropriated out of the Emergency Telephone System (E911) Fund the following:

CODE	DEPARTMENT		APPROPRIATION
20640000	Emergency Telephone System	\$	239,118

TOTAL E911 FUND APPROPRIATIONS: \$ **239,118**

Section 5 E911 Revenue: It is estimated that the following Emergency Telephone System (E911) Fund Revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020 to meet the foregoing E911 Fund Appropriations:

CODE	REVENUE SOURCE		AMOUNT
350000	E911 Revenue	\$	142,549
383100	Interest Earned		3,000
385000	Miscellaneous Revenue		93,569

TOTAL ANTICIPATED REVENUES: \$ **239,118**

Section 6 Water Fund: That for said fiscal year there is herewith appropriated out of the Water Fund the following:

CODE	DEPARTMENT		APPROPRIATION
30660000	Operating/Capital Expenditures	\$	3,320,400

TOTAL WATER FUND APPROPRIATIONS: \$ **3,320,400**

Section 7 Water Fund Revenue: It is estimated that the following Water Fund Revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020 to meet the foregoing Water Fund Appropriations:

CODE	REVENUE SOURCE		AMOUNT
372000	Disconnect Fees	\$	30,000
373000	Water Revenue		2,548,000

374000	Activation Fees	25,000
383100	Interest Earned	10,000
383500	Interest Earned-Expansion	34,000
383600	Interest Earned-Improvements	1,150
385000	Miscellaneous Revenue	4,000
399000	Appropriated FB/Retained Earn	668,250

TOTAL ANTICIPATED REVENUES: \$ **3,320,400**

TOTAL ESTIMATED REVENUES: \$ **3,320,400**

Section 8 Sewer Fund: That for said fiscal year there is herewith appropriated out of the Sewer Fund the following:

CODE	DEPARTMENT	AMOUNT
35610000	Operating/Capital Expenditures	\$ 4,365,526

TOTAL SEWER FUND APPROPRIATIONS: \$ **4,365,526**

Section 9 Sewer Fund Revenue: It is estimated that the following Sewer Fund Revenues will be available during the fiscal year beginning July 1, 2017 and ending June 30, 2018 to meet the foregoing Sewer Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
372000	Disconnect Fees	\$ 25,000
373500	Sewer Revenue	3,796,000
374000	Activation Fees	22,000
383100	Interest Earned	18,496
383600	Interest Earned-Expansion	4,500
399000	Appropriated FB/Retained Earn	499,530

TOTAL ANTICIPATED REVENUES: \$ **4,365,526**

TOTAL ESTIMATED REVENUES: \$ **4,365,526**

Section 10 Solid Waste Fund: That for said fiscal year there is herewith appropriated out of the Solid Waste Fund the following:

CODE	DEPARTMENT	AMOUNT
37580000	Operating/Capital Expenditures	\$ 1,210,977

TOTAL SOLID WASTE FUND APPROPRIATIONS: \$ **1,210,977**

Section 11 Solid Waste Revenue: It is estimated that the following Solid Waste Fund Revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020 to meet the foregoing Solid Waste Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
353000	Metal Recycling	\$ 2,150
373500	Solid Waste Revenue	1,047,074
383100	Solid Waste Revenue	8,500
399000	Appropriated FB/Retained Earn	153,253

TOTAL ANTICIPATED REVENUES: \$ **1,210,977**

TOTAL ESTIMATED REVENUES: \$ **1,210,977**

Section 12 Tourist Center Fund: That for said fiscal year there is herewith appropriated out of the Tourist Center Fund the following:

CODE	DEPARTMENT	APPROPRIATION
39672000	Operating/Capital Expenditures	\$ 433,824
TOTAL TOURIST CENTER APPROPRIATIONS:		\$ 433,824

Section 13 Tourist Center Fund Revenue: It is estimated that the following Tourist Center Fund Revenues will be available during the fiscal year beginning July 1, 2017 and ending June 30, 2018 to meet the foregoing Tourist Center Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
345012	Contributions Foundation	\$ 20,000
352004	AHP Membership Fees	2,500
352008	Summer Camp	2,000
384300	Sale of Items	500
360000	Rent-Building	60,000
360100	Rent-Kitchen catering	15,000
360200	Rent-Equipment	5,500
360300	In House Catering	9,000
381700	Room Occupancy Tax	97,000
382000	ABC Sales	27,500
382001	ABC Labor Fees	3,500
382002	Non Alcoholic Sales	175
339010	Transfer from General Fund	191,149

TOTAL ANTICIPATED REVENUES: \$ **433,824**

Section 14: There is hereby levied for the fiscal year ending June 30, 2020 the following rate of Taxes on each \$100.00 assessed valuation of taxable property as listed as of January 1, 2019, for the purpose of raising the revenues from current year's property tax as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations:

General Fund - \$.59 (for the general expense incident to the proper government of the City of Havelock, North Carolina)

Such rate is based on an estimated appraised value of property (excluding motor vehicles) of \$766,000,000. The estimated collection rate is 99.65%.

Section 15: The City Finance Officer for the City of Havelock is hereby authorized to designate EMS/Fire revenues as reserved for EMS/Fire beginning July 1, 2014.

Section 16: The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- A) He may transfer amounts between objects of expenditure within a department without limitation and without a report being required.
- B) He may transfer amounts up to \$30,000 between departments of the same fund with a report on such transfers being made at the next regular meeting of the Board of Commissioners.
- C) He may not transfer any non-budgeted amounts between funds without approval of the Board of Commissioners.
- D) He may designate all remaining Fund 39 Exhibit funds (revenue and city appropriations) as capital reserve-exhibits at fiscal year-end for use only on capital exhibits, projects and facility improvements related specifically to the City of Havelock Tourist and Event Center. The time period for accumulation and expenditure begin with the FY 08-09 budget and ends with the June 30, 2020.

Section 17: An amount equal to thirty-two percent (32%) of the General Fund budget shall be reserved in the unassigned Fund Balance. The City Finance Officer is hereby authorized to assign fund balance above the 32%.

Section 18: The City Finance Officer for the City of Havelock is hereby authorized to designate recreation revenues as reserved for recreation beginning July 1, 2014.

Section 19: The City Finance Officer for the City of Havelock is hereby authorized to implement COLA and merit increases effective with the payroll that is paid on the first payday in the fiscal year.

Section 20: Copies of the Budget Ordinance shall be furnished to the Finance Officer and Budget officer of the City of Havelock, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 24th day of June 2019.

ATTEST Cindy K. Morgan
Cindy K. Morgan, City Clerk

CITY OF HAVELOCK
William L. Lewis Jr.
William L. Lewis Jr., Mayor