



City of Havelock, North Carolina  
Board of Commissioners

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## AGENDA COMMUNIQUE

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**TO:** Mayor William L. Lewis, Jr.  
Board of Commissioners  
City Attorney Troy Smith

**FROM:** City Manager Frank Botorff  
City Clerk Cindy Morgan

**SUBJECT:** Board of Commissioners Meeting – Monday, July 22, 2019 – 7:00 PM

**DATE:** 7/19/2019

**CC:** Department Heads; Press

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### I. CALL TO ORDER:

Mayor Will Lewis will call the meeting to order.

### II. OPENING PRAYER/MOMENT OF SILENCE:

The Mayor or a Board member shall request a clergy member to offer the opening prayer or the Board shall conduct a moment of silence.

### III. PLEDGE OF ALLEGIANCE:

Mayor Will Lewis will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

*“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”*

### IV. REGULAR & CONSENT AGENDA:

The City Clerk respectfully submits to Board, the Regular Agenda and the below Consent Agenda items, which there is thought to be of general agreement and little public interest or no controversy. These items may be voted on as a single group without Board discussion “or” if so desired, the Board may vote to remove any item(s) from the consent agenda and place same on the regular agenda for discussion and consideration.

<b>Consent Agenda Item A</b>	Minutes of the June 24, 2019 Board of Commissioners Regular Meeting
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<b>Consent Agenda Item B</b>	FY 2019-20 Annual Craven County Ambulance Ordinance Agreement to provide Ambulance/Rescue/EMS Services ( <i>\$300,000 appropriation is the same as last year</i> ).
<b>Consent Agenda Item C</b>	Adoption of Resolution #19-R-07, a resolution directing the clerk to investigate a voluntary annexation petition received under NCGS 160A-31 for Wells Wayside Furniture Company, Inc., located at 901 HWY 70 West

**Request:** Commissioners motion and second are being sought as to approving or not, the following agenda matters:

- A. Consent Agenda as presented; and
- B. Regular Agenda as presented.

**City Manager’s Opinion:** The Board may by majority vote add items to or subtract items from both the proposed consent and regular agenda. As of this writing, the manager understands that the presented consent agenda items are routine and therefore concurs with adopting the presented consent agenda.

## V. PUBLIC COMMENTS:

If any citizen wishes to address the City of Havelock Board of Commissioners during this “Public Comments” segment of this meeting, they may do so by signing up prior to the beginning of the meeting.

The City Clerk shall provide the sign-up sheet, which lists the name and address. It should be noted that comments shall be limited to five (5) minutes and Board reserves the right not to act on requests first presented this evening.

## VI. REGULAR AGENDA ITEMS:

### Item #1. RECOGNITIONS/PRESENTATIONS:

#### A. Havelock Police Department Lifesaving Medals

Police Chief Marvin Williams shall appear before the Board of Commissioners this evening to present the Havelock Police Department Lifesaving Medals to Officer Colton Craig in recognition of his actions on May 27, 2019 and Detective Anthony Fischer in recognition of his actions on June 12-14, 2019 (**Exhibits #1A.1**).

While on routine patrol on May 27, 2019, Officer Craig was the first one on scene at a reported house fire. He was informed that there were occupants in the house by area residents. While two occupants were able to make it out as he was entering the home, Officer Craig continued to make contact with the final occupant. After numerous attempts to make it to the bedroom, he was eventually able to break out a window and successfully pull the occupant from the fiery and smoke-filled room.

Regarding Detective Anthony Fischer's actions, Havelock 911 received a missing person's call on June 12, 2019. As the family became increasingly concerned over their daughter not returning home and without her prescribed medication, Detective Fischer gathered information, obtained cell phone signal data and went door-to-door seeking information on the missing person. When the daughter's belongings were located in a wooded area, K-9 was requested to assist with tracking. While K-9 was unable to locate her, Detective Fischer decided to continue searching in the woods. With the assistance of the Havelock Police Department, Havelock Fire Rescue and a New Bern Police Department K-9 Officer, the missing person was eventually located injured and extremely dehydrated.

Without the determination and efforts of these two officers, both incidents could have resulted in dire outcomes. To honor Officer Colton's and Detective Fischer's prompt, selflessness and courageous actions, we recognize them tonight by awarding them the Havelock Police Department Lifesaving Medals.

**City Code References:** N/A

**Request:** Police Chief Marvin Williams shall formally present the Havelock Police Department Lifesaving Medals to Officer Colton Craig and Detective Anthony Fischer for their actions and determination.

**City Manager's Opinion:** These officers exemplified the highest standards of the police profession and the presented recognitions and medals are well deserved.

## **Item #2. National Night Out Proclamation**

Police Captain Chris Morning shall appear before the Board of Commissioners to provide an overview of the events/activities planned for National Night Out (**Exhibit #2A**).

Proclamation #19-P-06 (**Exhibit #2B**) will be presented to recognize the Havelock/MCAS Cherry Point National Night Out (NNO) Event, which will be held on Tuesday, August 6, 2019 beginning at 4:00 p.m. at Walter B. Jones Park. The 2019 NNO event will mark the 12th year that the City of Havelock and MCAS Cherry Point

have co-hosted the event, the 23rd year that Havelock has participated in the event, and the 36th year for NNO nationally.

**City Code References:** N/A

**Request:** Mayor Lewis shall read into the record Proclamation #19-P-06 (**Exhibit #2B**), proclaiming August 6, 2019 as National Night Out in Havelock.

**City Manager's Opinion:** The manager concurs with the proclamation of support and endorses the August 6th event taking place at Walter B. Jones Park.

### **Item #3. Elected/Appointed Officials Reports/Comments:**

- a. **City Manager:** At this time, City Manager Frank Bottorff submits a manager's report as referenced in the agenda packet (**Exhibits #3A**) and at this evening's meeting may offer other comments.
- b. **City Attorney:** At this time, City Attorney Troy Smith is provided an opportunity to report on any related City business matters.
- c. **Commissioners:** At this time, Commissioners are provided an opportunity to report on any related City business matters.
- d. **Mayor:** At this time, Mayor Will Lewis is provided an opportunity to report on any related City business matters.

## **VII. ADJOURNMENT/RECESS**