



City of Havelock Christmas Parade December 9, 2023

1 Recreation Drive
Havelock, NC 28532
(252) 444-6429



- Deadline for applications is **November 29th, 2023 at 5 pm.**
- All parade entries with a float will be automatically enrolled the “Best Decorated Float” contest. Awards for 1st, 2nd, and 3rd place will be awarded to those whose floats excel in creativeness, craftsmanship, and innovation. **This year’s parade Theme is “All-American Christmas”.** Judging will begin promptly at 8:30 AM, and floats will be judged as is at that point.
- Line Up: We will begin the line-up at Cherry Plaza Shopping Center at 7:00 AM and floats must be in their designated location by 8:30 AM.
- Entry Fees
 - For Profit Businesses: \$25.00
 - Non-Profit with 501c3 IRS Status: No cost
- Entry fees must be submitted at the time of application. All checks must be made payable to the **City of Havelock.**
- Upon submission of this form, your agency will receive a registration number within 3 business days via email, with the email address provided on this form. **Your line-up number will be sent out no later than December 5th, 2023 at 5pm**
- If you have not received your registration number within 3 business days, please contact the Havelock Parks & Recreation Center at (252) 444-6429.
- To keep parade watchers safe, **throwing candy will not be permitted.** However, candy may be handed to people in the crowd by those individuals who are walking/marching in the parade.
- **Marching Entries Only:** Children and adults marching in the parade will be stationed at Cherry Plaza Shopping Center and will be inserted into the parade at the same location as floats.
- Anyone riding in a float must be present and accounted for at their float’s designated staging area. All float passengers should remain with the agency that they are in attendance with.
- At the parade’s conclusion, the parking lot at Havelock Elementary School will be the site in which passengers may be picked up.

There is only ONE SANTA IN THE PARADE. Multiple Santa’s confuse children so please refrain from including a Santa in your agency’s entry.

Name of Agency: _____

By signing the line below I indicate that I have read and agree to the information on this form.

Signature

Date

Christmas Parade 2023 Entry Form



Contact Person: _____

Email: _____

Phone: _____

Address: _____

Please indicate how many **of each** type of entry your agency intends to enter:

of floats/trailers _____ # of vehicles _____ # of marchers _____

of large vehicles (bus or firetruck) _____

Will you be bringing any animals? _____

If yes, what type of animals and how many? _____

Please tell us a little about your agency. What is your mission? How long have you been in Havelock? What makes your agency stand out? Etc...

Please tell us a little about your parade entry. What will your entry look like this year (general description)? Is there anything special about your entry we should know (i.e. space requirements)?

