



# City of Havelock WATER / SEWER SYSTEM DEVELOPMENT WORKSHEET

**SECTION 1 (To Be Completed By the Applicant)**

Date: \_\_\_\_\_

## Applicant Information

Applicant Name: \_\_\_\_\_ Applicant Phone: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

## Project/Site Information

Connection Request:  Water  Sewer  Water/Sewer  Not Applicable

**Street Address/Location:** \_\_\_\_\_

Description: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Structure:  Commercial  Residential

Multi-Unit/No. of Units: \_\_\_\_\_

*Verified by Planning & Inspections Department:*

*Initial: \_\_\_\_\_ Date: \_\_\_\_\_*

# of Water Meters Applying For: \_\_\_\_\_ Water Tap Size Type: \_\_\_\_\_

# of Taps/Laterals Applying For: \_\_\_\_\_ Sewer Tap Size Type: \_\_\_\_\_

6" Fire Service Line \_\_\_\_\_ (Yes/No)

Contractor Installation (must be marked, as not City installed)

*Verified by Public Utilities Department:*

*Initial: \_\_\_\_\_ Date: \_\_\_\_\_*

*\*End of Applicant Section\**

## **SECTION 2 (To Be Completed By Public Utilities Dept)**

### WATER AND SEWER SERVICE VERIFICATION

WATER Service Availability:  Is Available  Is NOT Available

SEWER Service Availability:  Is Available  Is NOT Available

## **Public Utilities ANALYSIS & COMMENTS:**

**Public Utilities Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **SECTION 3 (To Be Completed by Finance Dept)**

### **Water and Sewer System Development Fees**

For the purpose of this section, tap on or connection fees shall be determined by the date of the payment to the City therefore.

METER #1

METER #2

WATER SYSTEM DEVELOPMENT FEE \$: \_\_\_\_\_

WATER SYSTEM DEVELOPMENT FEE \$: \_\_\_\_\_

SEWER SYSTEM DEVELOPMENT FEE \$: \_\_\_\_\_

SEWER SYSTEM DEVELOPMENT FEE \_\_\_\_\_

METER #1 TOTAL \$: \_\_\_\_\_

METER #2 TOTAL \$: \_\_\_\_\_

ADDITIONAL FEES \$ \_\_\_\_\_

**GRAND TOTAL \$:** \_\_\_\_\_

**Finance Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **SECTION 4 (To Be Completed By Applicant AFTER Sections 1-3 Have Been Completed)**

### **Acknowledgment and Acceptance of Fee Calculation**

**\*I do hereby acknowledge and accept the calculation of fees presented. I fully understand that the fee schedule is subject to change. Building permits will NOT be issued until water and sewer system development fees are paid and this form is signed.\***

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

COPY OF THIS APPLICATION AND FEE SCHEDULE GIVEN TO APPLICANT FOR RECORD  \_\_\_\_\_