



Eastern Carolina Aviation Heritage Foundation
Board of Directors Meeting
Friday, March 11, 2022

1 MEMBERS PRESENT: Chairman Tom Braaten, Georges LeBlanc, Adam Persky, Richard Hazlett,
2 Jimmie Green, Bob Mattocks, Mary Beth Fennell, Ray Dunn, Mark Meno, Christopher McGee,
3 Commissioner Brenda Wilson Via Teams video/phone conference: Barry Fetzter, Rhonda Murray,
4 Mayor Will Lewis, Walter Phillips

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6 MEMBERS ABSENT: Dr. Bill Fortney

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8 STAFF PRESENT: Pam Holder and Melanie Pool

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10 I. CALL TO ORDER

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12 Chairman Tom Braaten called the meeting of the Eastern Carolina Aviation Heritage Foundation
13 (ECAHF) to order at 8:31 am on Friday, March 11, 2022 in person and via video conferencing,
14 with a quorum present.

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16 II. APPROVAL OF AGENDA

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18 Chairman Braaten presented the ECAHF Board with the Regular Agenda for their approval.
19 Jimmie Green made a motion to approve the Regular Agenda, as presented. With no discussion,
20 the motion carried unanimously.

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22 III. APPROVAL OF CONSENT AGENDA

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24 Chairman Braaten presented the ECAHF Board with the Consent Agenda for their review and
25 approval. Adam Persky made a motion to approve the February 11, 2022 Board of Directors
26 minutes. The motion carried unanimously.

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28 IV. REGULAR AGENDA ITEMS

29 1. COMMITTEE REPORTS

30 A. Aircraft Curator Report

- 31 • Richard Hazlett reported the anti-bird proofing is still a challenge on the A6.
32 There are just so many large spaces for birds to build nests. It is coming along.
33 There have not very many nests to remove as of yet.

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- There are 2 spots on the A4 by the landing gear that birds like to build nests in. R. Hazlett is going to try to put screens to keep them out. As a last resort he may have to fill the small gap with foam.

B. Exhibit Report

- Richard Hazlett reported he and Tom Braaten visited General Gustafson. The General donated a couple of artifacts from his late neighbor LtCol. King, a Marine pilot.
- A flight helmet that LtCol King used in Guadalcanal was one of the items donated, as well as a fixed flight helmet liner.
- The Helmet was cleaned up and displayed in time for the Gala.
- Our loan agreement with Pensacola has renewed.

C. Budget Report

- Pam Holder provided the March 2022 budget report, which reflects an available balance of \$133,212.25. Jimmie Green made a motion to accept the February 2022 ECAHF Budget Report. With no discussion, the motion carried unanimously.

**EXHIBIT #1C
EASTERN CAROLINA AVIATION HERITAGE FOUNDATION
TREASURER'S REPORT**

March 9, 2022

Revenues:	
Contributions	\$ 780.00
2022 Gala Fundraiser	27,059.28
2021 Fly-In	1,001.00
Dues/Membership	2,670.00
2021 Summer Camp Dues	2,935.00
Interest	-
Revenue Subtotal	<u>\$ 34,445.28</u>
Expenses:	
2022 Gala	\$ (13,180.44)
2021 Fly-In	(907.96)
Cont. Services	(779.01)
Exhibits	
Advertising	(2,220.00)
Postage	(135.40)
Printing	(240.00)
2021 Summer Camp	(590.47)
2021 Summer Camp Salaries	(3,150.00)
FICA Expense	(240.98)
2022 Summer Camp	(63.76)
Scholarship	-
Expenditure Subtotal	<u>\$ (21,508.02)</u>
Current FY Balance	<u>\$ 12,937.26</u>
Carry-Over (FY 2021)	<u>\$120,274.99</u>
Available Balance	\$ 133,212.25

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D. Education Committee Report - Included in Old/New Business.

57 E. **Marketing Report** - Included in Old /New Business

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59 F. **Development Committee Report** – Included in Old/New Business.

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61 2. **OLD BUSINESS**

62 A. **2022 Gala - February 25, 2022**

- 63 • **Budget Report:** Revenues \$27,059.28; Expenditures \$10,729.00; Profits
64 \$16,330.28
- 65 • **Membership:** 18 New or Renewing Members joined at the Gala, for a total of
66 31 Members.
- 67 • Gala was done very well and the speaker Art Nalls was captivating.
- 68 • The raffle went well with more than \$1400.00 sold in tickets.
- 69 • This year is the highest grossing Gala to date.
- 70 • Ray Dunn stated that once ECAHF refocused on STEM education our Gala’s
71 have been supported at a higher level.
- 72 • **After Action:** How do we do better next year?
- 73 ○ Pam Holder stated 2 full bars (Liquor, beer, and wine) and one
74 beer and wine bar only, would make for a better flow. This year
75 there was 2 liquor only bars and one beer and wine bar.
 - 76 ○ The Speaker needs to have their drinks prepaid. Give them tickets
77 or something like that so that the speaker does not have to pay.
 - 78 ○ Make the membership ticket raffles the same. This way it is easier
79 to draw fairly. Do not use wicker baskets for tickets, they get stuck
80 or fall out.
 - 81 ○ Make sure all of the information is on the promotion material, to
82 include time, date, location and cost.

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84 B. **STEM Activities Website**

- 85 • Pam Holder presented the website statistics. The visits to the website are the
86 most we have ever had. Most of the visits are looking at the STEM camp and
87 specifically the Gala.
- 88 • Whitney Hernandez has started working on the next STEM Challenge. It will
89 be released in the Spring of 2022.

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91 C. **Website Redesign Discussion**

- 92 • The website redesign format is now up and running.
- 93 • Barry Fetzer has written a draft on the history of ECAHF for the website. The
94 Committee has gone over it. He is asking the Board to look it over as well.
95 Please most importantly check the accuracy of dates and times.

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97 D. **Elementary School/Middle School STEM Camp**

- 98 • Mary Beth Fennell reported the application and flyers are out and applications
99 are trickling in
- 100 • Pam Holder will email out the flyers and information for Board members to
101 pass along. This will help in marketing since ECAHF is not allowed to pass
102 flyers out in the school. Flyers have been sent to private schools.

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- Mary Beth Fennell suggested that if we have to extend the deadline that we vet all of the applications that were received on time.
 - The camp will be held July 18-22, 2022 at the Craven Community College-Havelock campus. The theme is “Unleash Your Superpower”.
 - The theme for the elementary STEM camp is “Sky is the Limit”.

109 E. **Armistead Property Funds - Ideas**

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- The number one idea is to have some form of scholarship, be it for camp, AMC training, flight school, or college at all levels.
 - ECAHF is part of the city, it is not possible at this point to do a scholarship. The funds will be used for education purposed.
 - Simulators, new curriculum, funds for AMP books/tests, theater, small display area, and camp staff/support are all good educational ideas for the funds.
 - Adam Persky stated that ECAHF may want to hold a separate meeting to brainstorm about the ideas of how to spend the Armistead funds.

119 F. **2022 Family Fly-In**

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- The Family Fly-In & STEM Night is scheduled for August 12, 2022
 - After minimal discussion **Jimmie Green made a motion to invite the Havelock City Police Department to partnership with ECAHF at the Fly-In. the motion carried unanimously.**

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126 3. **NEW BUSINESS**

127 A. **Craven Community College ScienceFest**

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- Craven Community College has asked ECAHF to participate in the CCC NC ScienceFest on April 2, 2022. After gathering enough volunteers to work the table it was decided to participate.

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132 B. **2023 Gala February 24, 2024**

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- Possible speakers for the Gala that have been suggested, TCOM, Shawn Harris from 5 State Helicopters, Astronaut Christina Koch and Fred Smith.
 - Tom Braaten has asked that all members go think about who they may want to see as a speaker and bring them next month

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138 V. **MEMBER COMMENTS**

139 No member comments

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141 The next Board meeting is scheduled for April 8, 2022 at 8:30 a.m.

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143 VI. **ADJOURNMENT**

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145 With no additional business to discuss, **a motion was made by Ray Dunn to adjourn the meeting**

146 **at 9:49 am. The motion passed unanimously.**

149 Date approved: _____
150 _____ Tom Braaten, Chairman
151 Attest: _____
152 Melanie Pool, City of Havelock Staff