



City of Havelock, North Carolina
Board of Commissioners

BUDGET WORKSHOP AGENDA COMMUNIQUE

TO: Mayor William L. Lewis, Jr.
Board of Commissioners
City Attorney Troy Smith

FROM: City Manager Chris McGee
City Clerk Cindy Morgan

SUBJECT: Board of Commissioners Meeting (TEC) – Monday, June 13, 2022 – 6:00 PM

DATE: 6/10/2022

CC: Department Heads; Press

I. CALL TO ORDER:

Mayor Will Lewis will call the meeting to order.

II. OPENING PRAYER/MOMENT OF SILENCE:

The Mayor or a Board member shall request a clergy member to offer the opening prayer or the Board shall conduct a moment of silence.

III. PLEDGE OF ALLEGIANCE:

Mayor Will Lewis will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

IV. WORK SESSION AGENDA:

The City Clerk respectfully submits to Board, the Work Session Agenda as presented. There are no Consent Agenda items for consideration this evening.

Request: A Commissioner’s motion and second are being sought as to approving or not, the Work Session Agenda as presented.

City Manager's Opinion: The Board may by majority vote add items to or subtract items from the proposed work session agenda. The manager concurs with adopting the presented work session agenda.

V. WORK SESSION AGENDA DISCUSSION ITEMS:

Item #1. FY 2022-23 PROPOSED BUDGET – Final Workshop Discussions

Per North Carolina General Statute 159-12(b), the Board of Commissioners held a public hearing on the proposed FY 2022-23 budget on May 23, 2022.

Staff provided an overview of the proposed budget by way of PowerPoint Presentation, which touched upon the budget schedule, global budget issues (5.4% COLA, 1.7% Longevity, Market Study Implementation, 3 New Fire/EMS Employees), Fund Reserve Trends, Budget Year Trends, Fund Balance Usage of \$2,901,728 and Debt Trends. As a review, the funds and highlights are summarized below:

- **General Fund: \$15,157,868**
 - Budget Balanced at current rate of .59
 - .01 of tax rate generates \$79,600
 - Permit Fee Increases of 7.5%
- **Water Fund: \$2,935,023**
 - CPI adjustment of 7.5%
 - No changes in System Development Fees
- **Sewer Fund: \$4,394,950**
 - CPI adjustment of 7.5%
 - System Development Fee increase of 7.5%
- **Solid Waste Fund: \$1,271,714**
 - Rate adjustment of 7.5%
- **Tourist & Event Center Fund: \$473,163**

As of this writing, the Board received no public or written comments on the proposed budget. This last budget workshop is typically set to consider any public comments and/or further Board deliberation on any budgetary issue(s). It is understood that the Board wanted to further discuss the market study results and implementation. To assist in those discussions, a draft copy of the proposed pay & classification scale is provided for review (**Exhibit #1A**). This scale depicts grade increases for a majority of the City's positions.

Staff is seeking any further direction from the Board on the proposed budget prior to the scheduled June 27, 2022 adoption.

Item #2. Potential Ordinance Amendment: *Allowance of Chickens within the City Limits*

The topic of allowing chickens within the City Limits has been discussed and debated since 2017. In 2018, the Havelock Youth Advisory Committee researched this topic and came up with some options that were fairly restrictive (i.e.: ½ acre or larger, 30 ft. minimum from property line or residence, maximum of 8-9 chickens cooped, no rosters, and permit required.).

As background, the City’s current ordinance only allows chickens in public institutions (high school) for educational purposes (**Exhibit #2A**). This topic was again discussed in 2018 and 2020 with a majority of Board members voicing that they were not in favor of amending the City’s ordinance to include chickens as permitted animals.

It is now understood that the Board would like to reconsider chickens as permitted animals within the City Limits of Havelock. To assist in the decision-making process, survey results have been provided for review (**Exhibit #2B**). This survey includes a list of Cities/Towns that allow chickens, the number of chickens allowed and their requirements.

Staff is seeking the Board’s feedback and/or direction on amending the City’s Code of Ordinances to permit chickens within the City limits. A draft amendment is provided for discussion purposes (**Exhibit #2C**).

VI. MAYOR & COMMISSIONERS COMMENTS

VII. ADJOURNMENT