

**City of Havelock
Board of Commissioners
Planning Retreat**

Dates: Thursday & Friday, March 17-18, 2022

Location: Havelock Tourist & Event Center
201 Tourist Center Drive
Havelock, North Carolina 28532



Agenda



Est. Time	Thursday, March 17th Topics	Presenters
11:30 am – 12 Noon	<i>Lunch....at TEC</i>	
12 Noon – 12:10 pm	WELCOME & OPENING COMMENTS:	Mayor Will Lewis City Manager Chris McGee
12:10 pm	OTHER BUSINESS MATTERS: Schedule a Public/Legislative Hearing at Havelock City Hall, located at 1 Governmental Avenue, Havelock, NC on Monday, March 28, 2022 beginning at 7:05 p.m., or as soon as the matter can be reached to consider rezoning Tax Parcels #6-045-022 (portion of) and 6-045-024 from Single Family Residential (R-20) to Highway Commercial (HC).	City Clerk Cindy Morgan
12:15 – 12:45 pm	INTRO – MISSION, VISION & GOALS <ul style="list-style-type: none"> ▪ Future Strategic Plan - Next Steps 	City Manager Chris McGee
12:45-1:15 p.m.	FINANCIAL UPDATE: <ul style="list-style-type: none"> ▪ Year End Projections 	Finance Director Lee Tillman
1:15-1:45 p.m.	PARKS & RECREATION MASTER PLAN: <ul style="list-style-type: none"> ▪ Purpose of a Master Plan ▪ Estimated Costs 	Recreation Director Travis Adams
	<i>15 Minute Break</i>	
2:00 – 3:00 p.m.	POLICE DEPARTMENT ITEMS: <ul style="list-style-type: none"> ▪ K-9 Program <ul style="list-style-type: none"> ○ Benefits ○ Costs ○ Options for Consideration ▪ Trap-Neuter-Return Policy <ul style="list-style-type: none"> ○ Current Issues ○ Proposed Program & Costs ○ Options for Consideration ▪ Body Worn Cameras <ul style="list-style-type: none"> ○ Camera Features - Demo ○ Annual Costs 	Interim Police Chief Chris Morning
3:00 – 3:30 p.m.	FIRE/EMS PERSONNEL NEEDS <ul style="list-style-type: none"> ▪ Requested Personnel & Costs ▪ Staffing Deployment ▪ Review of Mutual Aid 	Fire Chief Tom Dorn

	<i>15 Minute Break</i>	
3:45 – 4:45 p.m.	PLANNING DEPARTMENT PRIORITIES <ul style="list-style-type: none"> ▪ Overview of Staff ▪ Current Projects ▪ P/T Nuisance Abatement Accomplishments ▪ Goals & Priorities ▪ BOC Feedback 	Planning Director Katrina Marshall
4:45 – 5:00 p.m.	MAYOR/COMMISSIONERS COMMENTS & FEEDBACK... <i>an opportunity for the elected officials to provide comments or feedback on the presented topics.</i>	Mayor Lewis Board of Commissioners
5:00 p.m.	DAY 1 SESSION RECESS	
Est. Time	Friday, March 18th Topics	Presenters
11:30 – 12 Noon	Lunch....at TEC	
12:00 – 12:15 p.m.	OPENING COMMENTS:	Mayor Will Lewis City Manager Chris McGee
12:15 - 1:30 p.m.	MARKET STUDY ANALYSIS	Piedmont Triad Regional Council Representative David Hill
	<i>15 Minute Break</i>	
1:45 – 3:00 pm	BRIEF DISCUSSION ITEMS: <ul style="list-style-type: none"> ▪ Phoenix Property Update ▪ Wayfinding & Welcome Signs ▪ Grant Funding Opportunities - Stormwater Projects ▪ Street Sweeping Contract ▪ Board Expectations Policy - Adoption ▪ ECCOG Update ▪ New City Stage - Proposed Rental Fees ▪ City Manager Meet & Greet Event ▪ CAMA Land Use Plan - Proposed Joint Meeting with Planning Board 	City Manager Chris McGee Planning Director Katrina Marshall Public Works Director Patrick Lee City Clerk Cindy Morgan
3:00 – 3:30 p.m.	FEDERAL LOBBYING UPDATE	Daniel Sheehan, SGA Teleconference
3:30 – 4:00 p.m.	MAYOR/COMMISSIONERS CLOSING COMMENTS & ADJOURNMENT	Mayor Lewis Board of Commissioners