



City of Havelock
Fee Schedule
FY 2016-2017

Effective July 1, 2016



CITY OF HAVELOCK
SCHEDULE OF FEES
2016-2017 FISCAL YEAR
Effective July 1, 2016

I. ADMINISTRATION -1-

II. ANIMAL CONTROL..... -2-

III. SOLID WASTE.....-3-

IV. BEER/WINE LICENSES -4-

V. PERMITS AND INSPECTIONS..... -5-

VI. SUBDIVISION AND ZONING -9-

VII. WATER AND SEWER -11-

VIII. FIRE INSPECTION AND PERMIT FEES -16-

IX. RECREATION USER FEES..... -17-

X. TOURIST & EVENT CENTER..... -19-

XI. SENIOR CENTER.....-21-

XII. ENDNOTES -22-

SECTION I

ADMINISTRATION¹⁸

Revenue Account #

A.	Annexation Request ^{1, 19}	\$200.00
	Plus Associated Administrative Fees (<i>legal advertising, postage, etc</i>)	
B.	Road Closure or Street Name Change ⁴⁴	\$200.00
	Plus Associated Administrative Fees (<i>legal advertising, postage, etc</i>)	
C.	City Code	
	1. Bound Copy	\$100.00
	2. Unbound Copy	\$75.00
	3. Supplements	at cost
D.	False Alarms (over 2 per mo)	\$10.00
E.	Report copies (Fire/police) ⁴⁵	\$5.00
F.	Fingerprints ⁵⁴	\$5.00
G.	Returned check charge ²	per G.S.
H.	Copy Charge (per page)	\$0.15
	Plus postage, if applicable	
I.	Certified Copies ³	
	First page	\$3.00
	Additional pages (each)	\$ 1.00

SECTION II

ANIMAL CONTROL ^{4, 15, 20, 37, 52}

A. Redeem Impounded Cat/Dog/Ferret/Miniature Pig

	<u>Licensed</u>	<u>Unlicensed</u> *
1st Impoundment	25.00	50.00
2nd Impoundment	50.00	100.00
3rd Impoundment	75.00	150.00
To above fee add per day plus any vet charge		5.00

* Plus 5.00 fee to license prior to release.

B. Registration and License Tag 5.00 City Resident

C. Adoption of Impounded:..... \$15.00 City Resident/\$30.00 Non-City Resident
Cat/Dog/Ferret/Miniature Pig

* Plus \$5.00 fee to license prior to release.

D. Rabies Vaccination Fee..... \$13.50⁵²

E. Noncompliance with Order of Abatement for Public Nuisance Animal

1 st violation.....	\$25 per day per animal
2 nd violation.....	\$50 per day per animal
3 rd violation	\$75 per day per animal
4 th violation	\$100 per day per animal

SECTION III^{65, 69, 73,80, 92}

SOLID WASTE

A. Service Charges—Residential

1. Rates (Monthly)

a. Flat Fee for Service

- i. 95 Gallon Roll Out Cart.....\$16.53
- ii. Each Additional Roll Out Cart.....\$16.53

B. Service Charges—Commercial

1. Rates (Monthly)

a. Flat Fee for Service

- i. 95 Gallon Roll Out Cart.....\$20.45
- ii. Each Additional Roll Out Cart.....\$20.45

C. Roll Out Cart Replacement Fees

1. Replacement Fee for lost or damaged carts

- a. 95 Gallon Roll Out Cart.....\$75.00

SECTION IV⁹¹

BEER & WINE LICENSES

Malt Beverage and Unfortified Wine Municipal License

Malt Beverage

1. For "On-premises" License **Class Code - 20001**.....\$ 15.00
2. For "Off-premises" License **Class Code - 20002**.....\$ 5.00
3. For "On & Off premises" License **Class Code – 20003**\$20.00

Unfortified Wine

1. For "On-premises" License **Class Code - 20004**.....\$ 15.00
2. For "Off-premises" License **Class Code - 20005**.....\$ 10.00
3. For "On & Off premises" License **Class Code – 20006**\$25.00

Malt Beverage and Unfortified Wine

1. For "On-premises" License **Class Code – 20007**.....\$30.00
2. For "Off-premises" License **Class Code – 20008**\$15.00
3. For "On & Off premises" License **Class Code – 20009**\$45.00

SECTION V

Havelock Department Of Inspections Permits And Inspections^{5, 22, 47, 55, 60, 61, 62, 63, 70,75,77,83,87,93}

A. Building Permits and Inspection Fees. (Chapter 150 of City Code)

1. New construction or additions to existing structures (rounded out to the next 100 sq. ft. to include any fractions thereof floor space under roof)

Per sq. ft., Residential\$0.13
Per sq. ft., Commercial\$0.16

For multi-level structures, the total sq.ft of all levels times rate

2. Alterations or Renovations

Per \$1000 of contract or documented cost, Residential.....\$7.15
Per \$1000 of contract or documented cost, Commercial\$10.20

If contract is not presented with application to indicate accurate cost, permit fees will be estimated at \$60.00 per square foot

3. Special Inspections

Commercial Zoning Permits and others not specified \$43.00

4. Removal or demolition. Permit and inspection..... \$83.00

5. Re-inspection fees

Where code was not met \$43.00
\$40.00 for multiple violations (6 or more)

Final Re-inspection or Final Inspection due to a temporary occupancy permits..... \$43.00

6. Other miscellaneous building inspections (not listed)\$43.00

7. Homeowners Recovery Fund (In compliance with N.C.G.S 87-15-15.9)

Additional fee applied to each permit issued to a licensed General Contractor for construction or alteration of a single-family residential dwelling (including duplexes and condominiums)..... \$ 10.00

8. Minimum inspection fee\$43.00

B. Zoning Permits and Inspection Fees.

1. Accessory Structures Zoning

a. Up to 144 sq. ft.....\$43.00

b. Over 144 sq. ft.....same as new construction

2. Swimming Pool Zoning

a. Above ground / Excavated or in-ground pools.....\$43.00

C. Plumbing Permits and Inspection Fees. (Chapter 150 of City Code)

1. Plumbing fixtures

a. Residential, per sq. ft.....\$0.093

b. Commercial, per sq. ft.....\$0.13

c. Water and sewer laterals\$21.00

2. Alterations or Renovations

Per \$1,000 of contract or documented cost, Residential.....\$7.11

If contract is not presented with application to indicate accurate cost, permit fees will be estimated at \$60.00 per square foot.

Per \$1,000 of contract or documented cost, Commercial.....\$10.15

If contract is not presented with application to indicate accurate cost, permit fees will be estimated at \$60.00 per square foot.

3. Re-inspections.....\$43.00

4. Other miscellaneous plumbing inspections (not listed).....\$43.00

5. Minimum inspection fee\$43.00

D. Electrical Permits and Inspection Fees.

1. Temporary service for construction\$43.00

2. Mobile home service.....\$43.00

3. Residential, per sq. ft\$0.095

Commercial, per sq. ft.....\$0.13

4. Alterations or Renovations

Per \$1,000 of contract or document cost, Residential.....\$7.11
 If contract is not presented with application to indicate accurate cost, permit fee will be estimated at \$60.00 per square foot.

Per \$1,000 of contract or document cost, Commercial\$10.15
 If contract is not presented with application to indicate accurate cost, permit fee will be estimated at \$60.00 per square foot.

5. Meter Base or Service - Upgrades

- a. 0-100 Amp Service.....\$43.00
- b. 125 Amp Service.....\$52.00
- c. 150 Amp Service.....\$62.00
- d. 200 Amp Service.....\$72.00
- e. 400 Amp Service.....\$83.00
- f. Service over 400 Amps (Per 100 Amps).....\$26.00
- g. Change of panel board,\$52.00
 meter base or upgrade only

5. Miscellaneous

- a. Swimming Pool electric -- excavated or in-ground\$43.00
- b. Other miscellaneous electrical inspections (not listed).....\$43.00
- c. Re-inspections\$43.00
- d. Minimum inspection fee\$43.00

E. Mechanical Permits and Inspections Fees

- 1. Heating/ Cooling Unit (Residential)\$0.09
 Per sq ft of floor space heated
 Commercial.....\$0.13
 Per sq ft of floor space
- 2. Gas Appliances (each) \$13.00
- 3. Gas Piping Systems.....\$43.00
- 4. Other miscellaneous mechanical inspections.....\$43.00
 (Not listed)
- 5. Re-inspections.....\$43.00
- 6. Minimum inspection fee\$43.00

F. Insulation Permit and Inspection Fee

- 1. Per sq. ft. under roof\$0.05
 Minimum Fee.....\$43.00
- 2. Re-inspections.....\$43.00

- G. Sprinkler System Permit and Inspection Fees.
 - 1. Distribution system
 - a. Residential.....\$52.00
 - b. Commercial.....\$62.00
 - 2. Per sprinkler head\$1.05
 - 3. Yard sprinkler systems and wells will require plumbing and electrical connection inspections. Plumbing and electrical fees will apply.

- H. Mobile Home Permit and Inspection Fees
 - 1. Single wide home.....\$46.00
 - 2. Double wide home\$92.00
 - 3. Triple wide home\$142.00
 - 4. Modular home / modular unit\$153.00
 - 5. Temporary construction trailer / office\$52.00

- I. House Moving Permit and Inspection Fee\$153.00
(Chapter 14 - Streets and Sidewalks)

- J. Sign Permit and Inspection Fee per sf.....\$1.86
 Replace Face Plate of Sign-Permit and Inspection Fee, per sf.....\$1.86
 Temporary Sign.....\$52.00

- K. Minimum Housing Complaint Inspection Fee.....\$43.00

- L. Driveway Permit.....\$26.00

- M. Temporary Certificate of Occupancy.....\$26.00

- N. Certificate of Occupancy.....\$26.00

- O. Other Inspections (not specifically listed)\$43.00

- P. Technology Fee (Assessed to each permit)..... \$12.00

- Q. Land Clearing and Construction Site Preparation.....\$43.00

- R. Sidewalk Fees in Lieu of.....Market price plus 25%

- S. Any contractor doing work without a permit may be charged double permit fees - IAW NC Administration and Enforcement Requirements Code 305.2 (General Statutes 153A-354 and 160A-414).

- T. Storm Water Best Management Practice Feature Inspection.....\$52.00
(Performed by City if owner fails to document same is done)

SECTION VI^{16, 23, 33,48,54, 64, 71, 76, 78, 84,88,94}

SUBDIVISION AND ZONING

A. Subdivision Applications (Chpt. 158 City Code)

- 1. Certificate of Exemption.....\$45.00
- 2. Minor Subdivision Plat Review (158.03)\$410.00
- 3. Major Subdivision Plat Review (158.04)..... \$820.00
- 4. Stormwater Review..... Fees based on costs associated with review of stormwater plan
- 5. Amendments/ modifications or additions \$410.00
- 6. Recombination Plat.....\$45.00
- 7. Recreation Fees in Lieu of.....
(#Units) x (2.54) x (0.007 acres per person) x (100% of average per acre tax value)

B. Zoning Application

- 1. Commercial Zoning Permit.....\$43.00
- 2. Home Occupation Permit.....\$43.00
- 3. Zoning Review of an ABC Permit..... \$26.00
- 4. New Wireless Communication Facility (155.0706(A)(4)). \$825.00
- 5. Administrative Approval of Wireless Comm Facility (155.0706(A)(3)) ...\$415.00
- 6. Special Use Permit (except new wireless facility).....\$415.00

C. Other Zoning Reviews

- 1. Technical Advisory Committee Review.....\$200.00
- 2. Condition Zoning District.....\$825.00
- 3. Zoning Amendment Request (text or map).....\$415.00
- 4. Zoning Verification Letter.....\$43.00
- 5. Variance.....\$415.00
- 6. Appeal to Board of Adjustment.....\$415.00

D. Unified Development Ordinance Violations

- 1. First Offense.....\$105.00
- 2. Second Offense/Repeated Offense.....\$210.00

E. Public Nuisance Violations

1.	Junk Vehicle.....	\$105.00
2.	Graffiti.....	\$105.00
3.	High Grass.....	\$105.00
4.	Garbage.....	\$105.00
5.	Other Public Nuisance Violations.....	\$105.00
6.	Chronic Offender (3 or more times per calendar year per NCGS 160A-200.1).....	\$500.00

SECTION VII^{17, 19, 24, 28, 29, 31, 43, 49, 56, 58, 66, 67, 72, 74, 79,81, 85,89,97}

WATER AND SEWER

A. Deposits

\$0-\$300.00 depending on meter size and utility credit score.

B. Monthly Capital Reserve Fee⁴³ \$7.00

C. Service Charges--Water^{66, 72}

1. Account Activation Fee (non-refundable) \$27.00

2. Late Fee Charge \$6.75
(If account is not paid by the 15th of the month)

3. Rates (Monthly)^{38, 58, 79,81}

(a) Flat fee for service

<u>Meter Size</u>	<u>Inside</u>	<u>Outside</u>
3/4"	\$10.85	\$32.55
1"	26.78	80.35
1 ¼ "	43.05	129.15
1 ½ "	54.23	162.70
2"	86.19	258.58
3"	234.36	703.06
4"	489.21	1,467.63
6"	530.68	1,592.04
Fire Sprinkler Meter	16.11	48.33

Closed Flow.....\$6.75

Plus per unit on Master Meter \$6.75

(b) **Volume of 1000 Gallon Water:** The first 3000 gallons at rate 1, next 3000 gallons at rate 2....

In City Rates

Rate 1: 1000 to 3000 gl

\$2.44

Rate 2: 3001 to 6000 gl
\$2.76

Rate 3: 6001 to 9000 gl
\$3.12

Rate 4: 9001 to 12000 gl
\$3.43

Outside City Rates(Except schools and govt. facilities)

Rate 1: 1000 to 3000 gl
\$7.28

Rate 2: 3001 to 6000 gl
\$8.26

Rate 3: 6001 to 9000 gl
\$9.36

Rate 4: 9001 to 12000 gl
\$10.34

2. Swimming Pools: Customer options

- (a) Fill pool from faucet with prior notice to city and pay regular water rates on monthly billing.⁷
- (b) Have Water Dept. personnel fill pool from fire hydrant and pay per *Section H: Other Fees* plus regular fee per gallon of water used.

3. Disconnect fee--water⁸ \$16.25

D. Service Charges--Sewer

1. Rates (Monthly)^{9,34,39, 58, 66, 72,81}

(a) Flat Rate ~ Per Unit ³⁴	Monthly
3/4 " Meter.....	\$23.75
1" Meter.....	\$33.06
1 1/4" Meter.....	\$36.38
1 1/2" Meter.....	\$39.76
2" Meter.....	\$46.25
3" Meter.....	\$59.50
4" Meter.....	\$72.75

6" Meter.....	\$84.82
Closed Flow.....	\$6.75
Plus per unit on Master Meter.....	\$7.10

(b) Volume of 1000 Gallon Sewer: The first 3000 gallons at rate 1, next 3000 gallons at rate 2....

In City Rates:

Rate 1: 1000 to 3000 gl	\$6.03
Rate 2: 3001 to 6000 gl	\$6.60
Rate 3: 6001 to 9000 gl	\$7.28

Sewer only accounts-physically, actual cost to disconnect sewer service will be charged to account holder. Reconnection shall occur with full payment and will require a permit. Reconnection shall be accomplished by the account holder, or by City, if requested. City reconnection shall be billed at actual costs to account holder.

Rate 4: 9001 to 12000 gl	\$7.95
--------------------------	--------

2. Disconnect Fee-Sewer¹⁰ \$11.25

3. Industrial Surcharge (Excessive TSS, etc.) Strength Parameter per 1000lbs

BOD 5	\$214.21
SS	\$228.66
NH 3-N.....	\$891.76

E. Water tap or Connection fees^{40, 67, 72, 79,81}

3/4" meter	(\$1,405 tap and \$1,635 capacity)	\$3,040.00
3/4" residential irrigation meter (tap only).....		\$1,350.00
1" meter.....	(\$1,405 tap and \$1,945capacity)	\$3,350.00
1 1/4" meter.....	(\$1,405 tap and \$2,250 capacity)	\$3,655.00
1 1/2" meter.....	(\$1,405 tap and \$2,555 capacity)	\$3,960.00
2" meter.....		Computed
6" Fire Service Line		\$4,680.00
3" compound meter		Computed
Outside City limits add		Computed
If service lateral must cross a paved road		Computed

Commercial Water Rates^{79,81}

3/4" meter	\$3,800.00
1" meter.....	\$4,395.00
1 1/4" meter.....	\$4,995.00
1 1/2" meter.....	\$5,595.00
Master Meter.....	\$1,640.00 per unit
Each additional hotel, motel and bread & breakfast inns/room.....	\$1,640.00 per room

***NOTE: Above fee reduced by \$300, if work performed by a contractor, at owner's expense.**

Definition-Master Meter Unit: defined as each additional living facility, tourist home or other transient residence, apartment, short or long term residential unit, commercial or industrial unit.

F. Sewer tap on or Connection fees^{35,41,67,68,72,81}

Residential Rates		Capacity	Admin. / Inspection	*Minimum TapFee City Installation	*Minimum Tap Fee Contractor Installation
Residential 3/4" Meter	W01	\$3,085	\$390	\$675	\$340
Residential 1" Meter	W02	\$3,685	\$390	\$675	\$340
Residential 1 1/4 Meter	W03	\$4,295	\$390	\$675	\$340
Residential 1 1/2 Meter	W04	\$4,905	\$390	\$675	\$340
Residential 2" Meter	W05	\$5,515	\$390	\$675	\$340
Residential 3" Meter	W06	\$6,120	\$390	\$675	\$340
Commercial Rates					
Commercial 3/4" Meter	CW01	\$3,685	\$390	\$675	\$340
Commercial 1" Meter	CW02	\$4,295	\$390	\$675	\$340
Commercial 1 1/4 Meter	CW03	\$4,905	\$390	\$675	\$340
Commercial 1 1/2 Meter	CW04	\$5,515	\$390	\$675	\$340
Commercial 2" Meter	CW05	\$6,120	\$390	\$675	\$340
Commercial 3" Meter	CW05	\$6,640	\$390	\$675	\$340
Master Meter- per unit		\$3,035	\$390	\$675	\$340
Each additional hotel, motel and bed & breakfast inns/room.....					\$3,080 per room
Master meter additional charges are per unit ~ initial charges for the first unit are per the fee schedule.					
*Minimum Tap Fee with City of Havelock providing the installation, includes a maximum of 20 feet of service lateral					
** Minimum Tap Fee with contractor installation~all associated cost of installation burdened by property owner ~ City of Havelock maintains after acceptance.					
Contractor Installation					
<u>Sewer service laterals exceeding four (4) foot in depth will require a private contractor for installation.</u>					
The selection of contractor and cost are the property owner responsibility.					

G. Treatment of pretreated groundwater in WWT plant⁸¹

- 1. Permit to discharge to WWT plant \$ 380.00
- 2. Rates-Monthly
 - (a) Flat fee¹¹..... \$47.15
 - (b) Volume charge per 1,000 gals discharged¹²..... \$14.45

H. Other Fees⁸¹

- 1. Cost of personnel, per hour\$55.00
- 2. Cost of angle valve collar.....\$55.00
- 3. Cost of meter replacement Market price plus 25%
- 4. Meter test charge (performed at customer request and when meter is found to be functioning properly)..... Market price plus 25%
- 5. Sewer cap replacement.....\$36.50
- 6. Cost of truck, per trip Per FEMA rate schedule
- 7. Cost of broken angle valve.....\$55.00
- 8. Cost of broken lock fee\$55.00
- 9. Sewer line cleaning \$315.00 per hour plus \$.56 per foot
- 10. Sewer line inspection T.V..... \$205.00 per hour
- 11. Inspection Fee, per day 9:00 a.m. to 3:00 p.m.....\$36.50
(for water/sewer service)
- 12. Return trip fee (per trip, after second trip).....\$27.00

SECTION VIII

FIRE INSPECTION AND PERMIT FEES

1. **FIRE INSPECTION:**

Initial Inspection	N/C
First re-inspection for non-compliance	N/C
Each additional inspection until in compliance ⁴⁶	\$50.00
Foster Care Inspection ⁴⁶	\$25.00

2. **PERMITS REQUIRED BY STATE FIRE CODE:**

(NC State Building Code, Vol. V, Fire Prevention)

First permit per single occupancy	\$10.00
Each additional permit per single occupancy.....	\$5.00

(Fire Code permits do not require periodic renewal unless permit has been revoked, suspended, or there is a change of occupancy.)

SECTION IX

RECREATION USER FEES^{13, 26,32,42, 50, 53, 86, 90,95}

FACILITY	RESIDENT	NON-RESIDENT
Recreation Center Meeting Room or Arts & Crafts Room	\$12.50 per/hr	\$15.00 per/hr
Recreation Center Gymnasium	\$25.00 per/hr	\$35.00 per/hr
Park Pavilion (WBJ & City Park)	\$30.00 per/4 hrs	\$40.00 per/4 hrs
Recreation Complex (Ball field w/o lights)	\$15.00 per/hour	\$25.00 per/hour
Recreation Complex (Ball field with lights)	\$30.00 per/hour	\$50.00 per/hour
All League Facility Use	\$125.00 per team per season plus \$15.00 Field Use Fee charged to each player. Fee will be discounted \$15.00 per City of Havelock resident participant.	
Park Lease (Major event/Fundraiser)	\$200.00 per/day \$1,000.00 liability ins. \$1,000.00 refundable dep. (Electric turn-on and usage fees)	\$250.00 per/day \$1,000.00 liability ins. \$1,000.00 refundable dep. (Electric turn-on and usage fees)
Table Rental	\$5.00 each	\$5.00 each
Chair Rental	\$1.00 each	\$1.00 each

COMMUNITY RECREATION CENTER
MEMBERSHIP FEES^{27, 32, 86}

CARD TYPE	ANNUAL	SEMI-ANNUAL	QUARTERLY	MONTHLY	WEEKLY	DAILY
Youth (ages 5 & under)	No Charge--must be accompanied by a parent with a valid Membership Card or Day pass					
Youth Card (6-17)	\$75.00	\$45.00	\$25.00	\$11.00	\$5.00	\$1.00
Non-resident	\$150.00	\$90.00	\$50.00	\$22.00	\$10.00	\$2.00
Adult Card (18-59)	\$115.00	\$68.00	\$40.00	\$17.00	\$8.00	\$2.00
Non-resident	\$225.00	\$135.00	\$80.00	\$34.00	\$16.00	\$4.00
Senior Card (60 & up)	\$50.00	\$30.00	\$17.50	\$7.50	\$2.50	\$.50
Non-resident	\$100.00	\$60.00	\$35.00	\$15.00	\$5.00	\$1.00
Visitor Pass (6 & up)	N/A	N/A	N/A	N/A	N/A	\$1.50
Family Pass	250.00	150.00	90.00	37.50	N/A	N/A
Non-Resident	500.00	300.00	180.00	75.00	N/A	N/A
Lost Card Replacement	\$5.00 non-refundable					

SECTION X: HAVELOCK TOURIST & EVENT CENTER^{30, 36, 57,96}

**Havelock Tourist & Event Center
Fiscal Year 2016-2017 Fee Schedule**

	Square Feet	Dimensions	Banquet Seating	Theater Seating	Classroom Seating	Reception Style	Booths 10 x 10	Daily Rental Rate	Havelock Non-Profit Rate*
Main Hall Areas A & B	7200	60' x 120'	500	700	360	800	40	\$1,000	\$750
1/2 Main Hall Areas A or B	3600	60' x 60'	250	350	180	400	20	\$500	\$400
1/4 Main Hall Area A or B	1800	30' x 60'	80	150	72	200	NA	\$250**	\$250**
Conference Room 12 at table 12 perimeter	500	25' x 20'	NA	NA	NA	NA	NA	\$150	\$120
Break-Out Room	132	11' x 12'	NA	NA	NA	NA	NA	\$25	\$20
Stage (includes rails, steps & skirting)	NA	4' x 8' sections	NA	NA	NA	NA	NA	\$25 per section	\$25 per section

- A. Prices for renting the Main Hall Areas A and B, and 1/2 of the Main Hall Area A or Area B include tables, chairs, initial set-up and tear down, table linens (1 standard white table cloth for each table), a podium and one microphone.
- B. **Price for renting 1/4 of Main Hall Area A or Area B does not include linens or event attendant. Client will be billed the center's cost for linens used and a fee of \$15 per hour for the event attendant for each hour the room is occupied, up to 8 hours. See "D" below for events exceeding 8 hours.
- C. Havelock non-profit organizations **whose primary local offices are physically sited within the city limits of Havelock** qualify for reduced price events in accordance with the above fee schedule. To qualify, the organization must provide documentation confirming their non-profit status (i.e., a copy their IRS designation as a non-profit entity).
- D. Rentals are for 8 hours. Any decorating or client set-up must be accomplished within this 8-hour block of time. Additional charges of \$50 per hour per will be charged if the client requires access to the room for more than 8 hours.
- E. Rooms reserved for move-in or move-out will be charged one-half of the full price daily the rate.

Any changes to the original set-up as discussed with and approved by the client will be billed a \$30 per hour fee for the time needed to make the changes.

FY 2016-2017
TOURIST & EVENT CENTER
EQUIPMENT AND SERVICES RATE SCHEDULE
 (All prices are per day unless otherwise noted)

LINENS (Order must be placed 14 days prior to event)	COST
85" x 85" – White (one per table complimentary)	
90" Round—White	Call for pricing
120" Round Floor Length—White (special order)	Call for pricing
52" x 92" White	Call for pricing
52" x 52" Overlay (special order)	Call for pricing
Napkins (special order)	Call for pricing
TABLE SKIRTING	
13' White	\$3.00
17' White	\$4.00
21' White	\$6.00
CHINA, FLATWARE & GOBLET	
Place setting (includes dinner plate, bread or salad plate, coffee mug, 16 oz water/iced tea goblet, dinner fork, salad fork, knife and spoon)	\$2.00 per place setting
Salt & Pepper Set	\$0.50
IN-HOUSE EQUIPMENT	
Portable Stage (4' x 8' section)	\$25.00
Microphones (additional above one provided with room)	\$10.00
Audio Conferencing Speaker Phone	\$20.00
Standing podium (additional above one provided with room)	\$20.00
Table top podium	\$15.00
Compact Disc Player	\$20.00
Easel and one flip chart pad	\$30.00
Flip chart pads	\$25.00
Marker (each)	\$ 2.00
Tripod Easel	\$5.00
6' Tripod Screen	\$25.00
Deluxe 9' x 12' Screen System	\$75.00
LCD Projector and stand	\$100.00
LCD Projector, stand and deluxe 9' x 12' screen	\$150.00
Mirror Tile	\$1.00
Glass bowl and tealight candle	\$2.00
SERVICES	
Internet connection usage fee (per day)	\$ 25.00
Phone connection (per day)	\$ 25.00
Electrical Floor Outlets	\$ 20.00
Photocopies (per page)	\$0.20
Fax (per page)	\$1.00
Extraordinary Cleaning Services	Determined by condition
Bartender Hourly Rate	\$25.00
Event Attendant Hourly Rate	\$15.00

SECTION XI: HAVELOCK SENIOR CENTER⁵⁹

Fiscal Year 2016-2017 Fee Schedule

	Square Feet	Banquet Seating	Theater Seating	Classroom Seating	Reception Style	Rental Rate 4-hours	Hourly Rate additional hours
Main Hall	3600	180	200	90	300	\$200	\$50
Kitchen	NA	NA	NA	NA	NA	\$75	\$20

Main Hall is rented in 4 hour block of time for \$200, plus \$50 per hour for each additional hour.

Price for renting the Main Hall includes chairs and 6 foot rectangular tables.

Lessee is responsible for setting up and taking down all tables, chairs and amenities directly related to the event.

Kitchen is rented in 4 hour block of time for \$75, plus \$20 per hour for each additional hour.

Kitchen rent includes space for food storage, use of refrigerator, ice machine and stove for warming/reheating food. **NO COOKING OF FOODS IS PERMITTED—REHEATING ONLY.**

ENDNOTES

SECTION I

1. Section I was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of June 26, 1995, to be effective July 1, 1995. The amendment included addition of the cost of required legal advertising to item A and the addition of Item F.
2. Section I, Item E was amended to change the amount of a returned check charge from \$10.00 to \$15.00 by the Board of Commissioners of the City of Havelock at their regular Board meeting of October 25, 1993, on the motion of Commissioner Martin, seconded by Commissioner Sermons, and approved unanimously.
3. Section I was amended to add Item G by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1, 1996.

SECTION II

4. Section II was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of June 26, 1995, to be effective July 1, 1995. Fees for Items A, B, and C were increased.

SECTION V

5. Section V was amended on 6/23/97 to be effective 7/1/97 to clarify category descriptions and increase fees.

SECTION VI

6. Costs of advertising and postage were added by amendment by the Board of Commissioners of the City of Havelock at their regular Board meeting of June 26, 1995, to be effective July 1, 1995.

SECTION VII

7. Section VII B (2) (a) was amended by Board of Commissioners on April 10, 1995 to delete requirement to pay sewer portion of the monthly billing when filling swimming pool.
8. Section VII B (3), Reconnect Fee, was increased from \$10.00 to \$15.00 by amendment by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1, 1996.
9. Section VII C (1)(a), Flat Rate and Volume Charge per 1,000 gallons, increased per amendment to fee schedule approved by Board of Commissioners on June 27, 1994, effective for billing periods after July 1, 1994.
10. Section VII C (1)(b) and VII C (2) were amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1,

1996. The amendment increased the Volume Charge per 1,000 gals. from \$2.40 to \$2.55 and the Reconnect Fee from \$5.00 to \$10.00.

11. Section VII F. 2 (a) and (b), Pre-treated groundwater rates, were increased by the Board of Commissioners on August 22, 1994.

12. Section VII F.2 (b), Volume Charge per 1,000 gallons discharged, was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1, 1996. The amendment increased the rate from \$7.20 to \$7.65.

SECTION IX

13. Section IX. On 6/23/97 a new section was added for Recreation User Fees to be effective 7/1/97.

SECTION IV

14. Section IV. On 6/22/98 Ordinance Amendment #98-09 added “and facilities providing massage services to the category.

SECTION II

15. Section II was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on January 10, 2000, to be effective immediately. Items (A) and (C) were amended to add the terms “ferret” and “miniature pig.” Section (D) was added to impose progressive penalties for nuisance animals.

SECTION VI

16. Section VI was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 26, 2000. Items (A), (B), (C) and (D) were increased.

SECTION VII

17. Section VII was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 26, 2000. Items (A), (B), (C) and (D) were increased.

SECTION I

18. Section I was amended by the Board of Commissioners of the City of Havelock at their recessed Board meeting on June 12, 2001. Items (E) and (F) were increased.

SECTION VII

19. Section VII was amended by the Board of Commissioners of the City of Havelock at their recessed Board meeting on June 12, 2001. Items (B), (C), (D), (E) and (F) were increased.

SECTION I

20. Section I, was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Item (A) was increased.

SECTION II

21. Section II was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. All items were increased.

SECTION IV

22. Section IV was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. All privilege license fees were reviews and most increased.

SECTION V

23. Section V was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Items (A), (B) and (C) were increased.

SECTION VI

24. Section VI was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Items (A), (B) and (C) were increased.

SECTION VII

25. Section VII was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Items (A) and (B-2b) were increased and item (G) added.

SECTION IX

26. Section IX was amended by the Board of Commissioners of the City of Havelock at the regular Board meeting on August 12, 2002. The Recreation User Fees were increased and the non-resident category added.
27. The Recreation Membership Fees were adopted by the Havelock Board of Commissioners at their regular meeting on September 24, 2002.

SECTION VII

28. Section VII was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 23, 2003. Items (B-3a), (B-3b), (C) and (F-2) were increased.

SECTION VII

29. Section VII was amended by the Board of Commissioners of the City of Havelock at the Regular Board Meeting on January 12, 2004. Items (D) and (E) were decreased.

SECTION X

30. Havelock Tourist and Event Center Fees added to schedule July 1, 2004.

SECTION VII

31. Section VII was amended by the Board of Commissioners of the City of Havelock at the Regular Board Meeting on June 28, 2004. Items (C-1a), (C-1b), (C-1c), (F-1), (F-2a) and (F-2b) sewer rates were increase by 16.5%.

SECTION IX

32. Section IX was amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 28, 2004. All League Facility Use was increased by \$10.00 per team per season. All Membership Fees are decreased by 50% and add a Family Pass Plan.

SECTION VI

33. Section VI: Subdivision and Zoning, Item A was amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005. Preliminary and Final Plat fees were added. Item #2 and Item #3 were revised to include an additional \$2 per lot fee.

SECTION VII

34. Section VII: Water and Sewer, Item C/#1 Sewer Service Charges were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005. Fee structure reflects a sliding scale of sewer utilization based on meter size.

SECTION VII

35. Section VII: Water and Sewer, Item E Sewer Tap and Connection Fees were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005. Fee structure utilizes the meter size in determining the fees and charges. Also, differentiates between a residential and commercial account to reflect a higher value for sewer capacity.

SECTION X

36. Section X: Tourist and Event Center, Non-profit rate for ¼ of the Main Hall was increased from \$100 to \$150 by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005.

SECTION II

37. Section II: Animal Control Section, Item #C Adoption of Impounded Fees were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on February 27, 2006. A Non-City Resident fee of \$30.00 was added for the adoption of an impounded animal.

SECTION VII

38. Section VII: B: Service Charges—Water, #3a Monthly Rates were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006. Flat Service Rates were

increased along with the volume rate structure.

SECTION VII

39. Section VII: Service Charges—C: Sewer, #1 Monthly Rates were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006. Flat Service Rates were increased along with the volume rate structure.

SECTION VII

40. Section VII: D. Water tap or Connection Fees were increased by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006.

SECTION VII

41. Section VII: E. Sewer tap on of Connection Fees were increased by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006. Capacity rates fees were increased by \$500 increments.

SECTION IX

42. Section IX: Recreation User Fees: Rental of the Park Pavilions located at Walter B. Jones Park and City Park were increased from \$10.00 per 4 hours to \$25.00 per 4 hours.

SECTION VII

43. Section VII: Monthly Capital Reserve Fee was added by the City of Havelock Board of Commissioners at the Regular Board meeting on June 26, 2006. This was added as section B and all sections below that went up a letter.

SECTION I

44. Section I. Road Closure and Street Name Change fee of \$200.00 was added by the City of Havelock Board of Commissioners at the Regular Board meeting on June 25, 2007. This was added as section B and all section below that went up a letter.
45. Section I: The report copies for fires and accidents were increased from \$2.00 to \$5.00 by the City of Havelock Board of Commissioners at the Regular Board meeting on June 25, 2007.

SECTION VIII

46. Section VIII: Fire inspections, the fee for each additional fire inspection until in compliance was increased from \$25.00 to \$50.00 and a Foster Care Inspection fee of \$25.00 was added by the City of Havelock Board of Commissioners at the Regular Board meeting on June 25, 2007.

SECTION V

47. Section V Inspection & Permit Fees were amended by the City of Havelock Board of Commissioners at the June 25, 2007 regular board meeting. The following section fees were increased: Section A: 1, 2, 3, 4, 5, 6, 8; Section B: 1a, 2b; Section C: 1a-c, 2, 3, 4; Section D: 1, 2, 3, 4g, 5b-d; Section E: 1, 4-

6; Section F: 1-2; Section J and the addition of land clearing and construction site preparation fee of \$30.00.

SECTION VI

48. Section VI Subdivision & Zoning Fees were amended by the City of Havelock Board of Commissioners at the June 25, 2007 regular board meeting. The following section fees were increased: Section A: 1-6, Section B: 1-3; Section C: 1-3; Section D. A fee for a recombination plat of \$100.00 was added to Section A:7.

SECTION VII

49. Section VII: Water & Sewer rates were amended by the City of Havelock Board of Commissioners at the June 25, 2007 regular board meeting. In addition to the various fee increases, the deposit rates were changed to reflect \$0-\$300.00 depending on meter size and utility credit score.

SECTION IX

50. Section IX: Recreation Fees: The Board of Commissioners increased association user fees from \$25.00 per team, per season to \$100 per team per season to be effective January 1, 2008 at their September 24, 2007 regular board meeting.

SECTION IV

51. Section IV: Privilege License Fees: The Board of Commissioners adopted an ordinance amendment on December 10, 2007, authorizing the computation of privilege license fees, not restricted by State Statute, to be based upon a businesses gross receipts/sales. Effective January 1, 2008.

SECTION II

52. Section II: Animal Control: The Board of Commissioner approved a fee schedule revision on January 28, 2008, to include a rabies vaccination fee of \$13.50

SECTION IX

53. Section IX: Recreation User Fees: The Board of Commissioner approved changes in the user fees for the recreation facilities at the February 21, 2008 Annual Planning Retreat.

SECTION I

54. Section I: Administration: The Board of Commissioners approved the addition of a fingerprint charge on June 23, 2008.

SECTION V

55. Section V: Department of Inspections: Permits and Inspections: The Board of Commissioners approved a 4.4% CPI increase on all permit/inspection fees on June 23, 2008.

SECTION VII

56. Section VII: Water and Sewer: The Board of Commissioners approved a 6% CPI water rate increase

and a 4.4% CPI sewer rate increase on June 23, 2008.

SECTION X

57. Section X: Tourist & Event Center: The Board of Commissioners approved non-profit fee increases for renting the hall(s) at the Center on June 23, 2008.

SECTION VII

58. Section VII Water and Sewer: The Board of Commissioners approved the addition of 4" and 6" meter fees along with closed flow fees at the August 25, 2008 Board meeting.

SECTION XI.

59. Section XI was added to the City of Havelock Fee Schedule. The Board of Commissioners authorized the renting of the Senior Center for a trial period on March 9, 2009. This policy is to be reviewed by December 31, 2008.

SECTION V

60. Section V: The Board of Commissioners approved increasing the removal or demolition, permit and inspection fee from \$50.00 to \$80.00 during the June 22, 2009 Board meeting.
61. Section V: The Board of Commissioners approved increasing the accessory structures zoning fee from \$30.00 to \$40.00, along with the increase of swimming pool zoning fee from \$30.00 to \$40.00 during the June 22, 2009 Board meeting.
62. Section V: The Board of Commissioners approved amending the methodology regarding sign permits and inspection fees based upon square footage, along with a temporary sign fee of \$40.00 during the June 22, 2009 Board meeting.
63. Section V: The Board of Commissioners approved the inclusion of a technology fee, sidewalk fees in lieu of and an increase in land clearing and site disturbance from \$30.00 to \$40.00 during the June 22, 2009 Board meeting.

SECTION VI

64. Section VI: The Board of Commissioners approved the inclusion of recreation fees in lieu of, TAC review fee, home occupation fee, along with the increase of a zoning verification letter from \$30.00 to \$40.00 during the June 22, 2009 Board meeting.

SECTION III

65. Section III Solid Waste Fees: The Board of Commissioners approved the inclusion of solid waste fees effective July 1, 2009 during the June 22, 2009 Board meeting.

Section VII

66. Section VII: Water and Sewer: The Board of Commissioners approved a 5.5% CPI increase on June

22, 2009.

67. Section VII: Water and Sewer: The Board of Commissioners approved utility tap and capacity fee increases on June 22, 2009.

SECTION VII

68. Section VII: Water and Sewer: The Board of Commissioners approved a Master meter definition and fee increases on November 23, 2009.

SECTION III

69. Section III: Solid Waste: The Board of Commissioners approved rate increases for solid waste on June 28, 2010. The residential fees were increased from \$11.00/month to \$13.25/month and the commercial fees were increased from \$13.57/month to \$16.35/month.

SECTION V

70. Section V: Permit & Inspection Fees: The Board of Commissioners approved increases in permit and inspections fees on June 28, 2010 based upon CPI.

SECTION VI

71. Section VI: Subdivision and Zoning: The Board of Commissioners approved fees for new cell towers, upgrade to cell towers and nuisance abatement fees on June 28, 2010.

SECTION VII

72. Section VI: Water and Sewer: The Board of Commissioners approved the increase of water and sewer rates on June 28, 2010. Water: 2.6% CPI plus 3.4% and Sewer: 2.6% CPI. In addition the sewer cap replacement fee increased from \$10.50 to \$30.00.

SECTION III

73. Section III: Solid Waste fees were increased in an effort to make the fund self-supporting on June 27, 2011.

SECTION VI

74. Section VI: Water and Sewer: The Board of Commissioners approved the increase of water and sewer rates on June 27, 2011 based upon a 2.7% CPI.

SECTION V

75. Section V: Miscellaneous Planning & Inspection Fees were added by the Board of Commissioners on June 27, 2011. (Minimum Housing Complaint Inspection Fee, Driveway Permit, Temporary CO, CO)

SECTION VI

76. Section VI: Miscellaneous Subdivision and Zoning fees were increased and an ABC Permit Zoning Review fee was added by the Board of Commissioners on June 27, 2011.

SECTION V

77. Section V: Permits and Inspections fees were increased by a 3.6% CPI and a storm water inspection fee was added, effective July 1, 2012 as adopted by the Board of Commissioners on June 25, 2012.

SECTION VI

78. Section VI: Subdivision and Zoning, Storm Water review fee was removed and fees will be based on costs associated with review of storm water plan, effective July 1, 2012. Adopted by the Board of Commissioners on June 25, 2012.

SECTION VII

79. Section VII: Water and Sewer. Water rates were increased by a 3.6% CPI, effective July 1, 2012. Adopted by the Board of Commissioners on June 25, 2012.

SECTION III

80. Section III: Solid Waste: Residential and Commercial Trash rates were increased to \$16.30/residential and \$20.15/commercial, effective July 1, 2013. Adopted by the Board of Commissioners on June 24, 2013.

SECTION VII

81. Section VII: Water and Sewer: Water and Sewer fees were increase by a 1.7% CPI, effective July 1, 2013. Adopted by the Board of Commissioners on June 24, 2013.

SECTION IV

82. Section IV: Privilege License Schedule: While none of these fees were changed, it is noted that based upon the recent action by the NC General Assembly, privilege license taxes are only required of those businesses physically located within the City limits. Effective July 1, 2014

SECTION V

83. Section V: Permits & Inspections Fees: All fees were increased by a 1.6% CPI, effective July 1, 2014. Adopted by the Board of Commissioners on June 23, 2014.

SECTION VI

84. Section VI: Subdivision and Zoning Fees: All fees were increased by a 1.6% CPI, effective July 1, 2014. Adopted by the Board of Commissioners on June 23, 2014.

SECTION VII

85. Section VII: Water and Sewer Fees: All fees were increased by a 1.6% CPI, effective July 1, 2014. Adopted by the Board of Commissioners on June 23, 2014.

SECTION IX

86. Section IX: Recreation User Fees were increased, effective July 1, 2014. Adopted by the Board of Commissioners on June 23, 2014.

SECTION V

87. Section V: Permit & Inspection fees were increased, effective July 1, 2015. Adopted by the Board of Commissioners on June 22, 2015.

SECTION VI

88. Section VI: Subdivision and Zoning fees were increased, effective July 1, 2015. Adopted by the Board of Commissioners on June 22, 2015.

SECTION VII

89. Section VII: Water and Sewer fees were increased based on a 2.5% CPI, effective July 1, 2015. Adopted by the Board of Commissioners on June 22, 2015.

SECTION IX

90. Section IX: Recreation User fees in regards to "All League Facility Use" were increased/adjusted, effective July 1, 2015. Adopted by the Board of Commissioners on June 22, 2015.

SECTION IV

91. Section IV was revised to only include beer and wine licenses. House Bill 1050 removed the cities authority to enact privilege licenses; therefore the Board of Commissioners adopted Ordinance 15-O-02 on July 27, 2015 to remove such references from our Code.

SECTION III

92. Section III: Solid Waste fees were increased based on the annual CPI of 1.4%, effective July 1, 2016. Adopted by the BOC on June 27, 2016.

SECTION V

93. Section V: Planning & Inspections fees were increased per the CPI, effective on July 1, 2016. Adopted by BOC on June 27, 2016.

SECTION VI

94. Section VI: Subdivision & Zoning fees were increased by CPI. Section was also modified to be consistent with UDO, effective July 1, 2016. Adopted by BOC on June 27, 2016.

SECTION IX

95. Section IX: Recreation League fees were increased to a \$15.00 field use fee. Fee will be discounted \$15.00 per City of Havelock resident participant. Effective July 1, 2016, adopted by BOC on June 27,

2016.

SECTION X

96. Section X: Tourist & Event Center building rent fees were increased based on study comparison, effective July 1, 2016. Adopted by BOC on June 27, 2016.

SECTION VII

97. Section VII: Water & Sewer fees were increased based on a 1.4% CPI in addition to capital reserve fee being increased for \$2.00 to \$7.00 per month/per customer, effective July 1, 2016. Adopted by BOC on June 27, 2016.
-