

*City of Havelock
Board of Commissioners
Fall Retreat*

Dates: Monday, November 14, 2016

Location: West End Fire Station
859 HWY 70 West
Havelock, North Carolina 28532



Agenda



<i>Est. Time</i>	<i>Topics of Discussion</i>	<i>Presenters</i>
8:30 – 8:45 a.m.	<p>WELCOME & OPENING COMMENTS:</p> <p><u>OTHER BUSINESS:</u> <i>Adopt a resolution (Resolution # 16-R-06) designating the Finance Director as the FEMA applicant agent for the City of Havelock, along with the City Manager designated as the alternate regarding Disaster Number FEMA-4285-DR-NC.</i></p>	<p>Mayor Will Lewis City Manager Frank Bottorff</p> <p>Finance Director Lee Tillman</p>
8:45-9:15 a.m.	<p>BUDGET REVIEW:</p> <ul style="list-style-type: none"> ▪ Revenues & Expenditures ▪ Fund Balance Change 	Finance Director Lee Tillman
9:15-9:40 a.m.	<p>ECONOMIC DEVELOPMENT:</p> <ul style="list-style-type: none"> ▪ Areas of Focus ▪ BOC Direction 	ED Coordinator Amanda Ohlensehlen
9:40 – 10:00 a.m.	<p>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)</p> <ul style="list-style-type: none"> ▪ CDBG Program Income ▪ Conditions for Use 	Planning Director Katrina Marshall
10:00 – 10:15 a.m.	<p>STRATEGIC PLANNING & PRIORITIZATION</p>	City Manager Frank Bottorff
<i>15 Minute Break</i>		
10:30-11:15 a.m.	<p>STREETS PLAN</p> <ul style="list-style-type: none"> ▪ General Paving Background ▪ Review of 2012 Pavement Condition Survey ▪ Results of Recent Streets Survey ▪ Recommendation 	Public Services Director Mark Sayger
11:15 – 11:45 a.m.	<p>ORDINANCES BRIEF</p>	Public Services Director Mark Sayger

	<ul style="list-style-type: none"> ▪ Sewer Lateral ▪ Cross Connection 	
11:45 a.m. – 1:00 p.m.	<i>Noon Lunch....at West End Station</i>	
1:00-2:00 p.m.	STORMWATER PROGRAM PLANNING <ul style="list-style-type: none"> ▪ Planning Process & Responsibilities ▪ Cost Elements & Funding Options ▪ Overview of Stormwater Program Needs ▪ Public Involvement & Education ▪ Next Steps 	Hazen Engineering Tom Tant
2:00-2:15 p.m.	MCCOTTER CANAL ENGINEERING NEEDS <ul style="list-style-type: none"> ▪ Background ▪ Current Status ▪ Summary & Recommendation 	Public Services Director Mark Sayger
2:15 – 3:00 p.m.	WATER TREATMENT PLANT <ul style="list-style-type: none"> ▪ Projects List ▪ Costs ▪ Individual Projects 	Public Services Director Mark Sayger
3:00 – 3:45 p.m.	WASTE WATER TREATMENT PLANT <ul style="list-style-type: none"> ▪ Projects List ▪ Costs ▪ Individual Projects 	Public Services Director Mark Sayger
3:45 – 4:15 p.m.	OTHER PROJECTS <ul style="list-style-type: none"> ▪ NCDOT Projects ▪ West End Extension ▪ Lake Road Extension ▪ West End Solution 	Public Services Director Mark Sayger
4:15- 4:30 p.m.	MAYOR/COMMISSIONERS COMMENTS & FEEDBACK... <i>an opportunity for the elected officials to provide comments or feedback on the day's presented sessions.</i>	Mayor Lewis Board of Commissioners
4:30 p.m.	<i>ADJOURNMENT</i>	Mayor Lewis