



CITY OF HAVELOCK
SCHEDULE OF FEES
2009-2010 FISCAL YEAR

Effective November 24, 2009

I.	ADMINISTRATION	-1-
II.	ANIMAL CONTROL.....	-2-
III.	SOLID WASTE.....	-3-
IV.	PRIVILEGE LICENSES	-4-
V.	PERMITS AND INSPECTIONS	-25-
VI.	SUBDIVISION AND ZONING.....	-29-
VII.	WATER AND SEWER	-31-
VIII.	FIRE INSPECTION AND PERMIT FEES	-36-
IX.	RECREATION USER FEES.....	-37-
X.	TOURIST & EVENT CENTER.....	-39-
XI.	SENIOR CENTER.....	-41-
XII.	ENDNOTES	-42-

SECTION I

ADMINISTRATION¹⁸

Revenue Account #

A.	Annexation Request ^{1, 19}	\$200.00
	Plus Cost of Required Legal Advertising	
B.	Road Closure or Street Name Change ⁴⁴	\$200.00
C.	City Code	
	1. Bound Copy	\$100.00
	2. Unbound Copy	\$75.00
	3. Supplements	at cost
D.	False Alarms (over 2 per mo)	\$10.00
E.	Report copies (Fire/accident) ⁴⁵	\$5.00
F.	Fingerprints ⁵⁴	\$5.00
G.	Returned check charge ²	per G.S.
H.	Copy Charge (per page)	\$0.15
	Plus postage, if applicable	
I.	Certified Copies ³	
	First page.....	\$3.00
	Additional pages (each)	\$ 1.00

SECTION II

ANIMAL CONTROL ^{4,15, 20, 37,52}

A. Redeem Impounded Cat/Dog/Ferret/Miniature Pig

	<u>Licensed</u>	<u>Unlicensed</u> *
1st Impoundment	25.00	50.00
2nd Impoundment	50.00	100.00
3rd Impoundment	75.00	150.00
To above fee add per day plus any vet charge		5.00

* Plus 5.00 fee to license prior to release.

B. Registration and License Tag 5.00 City Resident

C. Adoption of Impounded:.....\$15.00 City Resident/\$30.00 Non-City Resident
Cat/Dog/Ferret/Miniature Pig

* Plus \$5.00 fee to license prior to release.

D. Rabies Vaccination Fee.....\$13.50⁵²

E. Noncompliance with Order of Abatement for Public Nuisance Animal

1 st violation	\$25 per day per animal
2 nd violation.....	\$50 per day per animal
3 rd violation	\$75 per day per animal
4 th violation	\$100 per day per animal

SECTION III⁶⁵

SOLID WASTE

A. Service Charges—Residential

1. Rates (Monthly)

a. Flat Fee for Service

- i. 95 Gallon Roll Out Cart.....\$11.00
- ii. Each Additional Roll Out Cart.....\$11.00

B. Service Charges—Commercial

1. Rates (Monthly)

a. Flat Fee for Service

- i. 95 Gallon Roll Out Cart.....\$13.57
- ii. Each Additional Roll Out Cart.....\$13.57

C. Roll Out Cart Replacement Fees

1. Replacement Fee for lost or damaged carts

- a. 95 Gallon Roll Out Cart.....\$75.00

SECTION IV

PRIVILEGE LICENSE SCHEDULE^{21, 51}

Businesses that will be taxed under gross receipts will use the tax table shown below to calculate their tax amount due:

<u>SCHEDULE OF GROSS RECEIPTS</u>	
GROSS ANNUAL SALES	ANNUAL FEE
\$0-\$100,000.....	\$50.00
\$100,001-\$200,000.....	\$80.00
\$200,001-\$300,000.....	\$110.00
\$300,001-\$400,000.....	\$140.00
\$400,001-\$500,000.....	\$170.00
\$500,001-\$600,000.....	\$200.00
\$600,001-\$700,000.....	\$230.00
\$700,001-\$800,000.....	\$260.00
\$800,001-\$900,000.....	\$290.00
\$900,001-\$1 Million.....	\$320.00
Over \$1Million.....	\$320.00 plus \$15.00 each additional \$50,000

The tax amount is based on annual gross sales/receipts/income. Businesses will be required to list their exact gross receipts as reported on their most recent completed tax return, which should represent gross receipts for a 12-month period. Along with the businesses renewal statement, a copy of one of the following forms is required: 1. Federal Tax Return (1st page only) 2. Financial Statement 3.) Profit/Loss Statement 4.) Other supporting documents with respect to gross sales/receipts for your business location.

If a business has not been in operation long enough for the information required for gross receipts, the tax collector/city clerk shall estimate gross receipts for the business on the basis of comparable businesses or any other useful information. The business owner can also provide an estimate to the tax collector/city clerk.

Advertising

1. **Outdoor Advertising (G. S. 105-86) Class Code – 10001 (Billboards)**
Every person, firm or corporation engaged in the business of outdoors advertising by placing, erecting or maintaining advertising signs, structures, or devices of any nature.

Per year \$ 50.00

[This tax does not apply to motion picture theaters taxed under G.S. 105-37, (See Amusement), or sign contractors taxed under category of sign contractors.]

2. **Promotional Advertising Class Code -10002**
Every person, firm or corporation engaged in soliciting commercial advertising including radio stations, television stations and newspaper.

Per year**See Gross Receipts Table on page 3.**
3. **Placing placards in business Class Code - 10003 .See Gross Receipts Table on page 3.**
4. **Handbills/Flyers - Door-to-Door Class Code - 10004See Gross Receipts Table on page 3.**
5. **Not Otherwise Taxed Class Code - 10010.....See Gross Receipts Table on page 3.**

Alcoholic Beverages (See Appendix B)

Amusements

1. Moving Pictures (G. S. 105-37) **Class Code - 30001**
Every person, firm or corporation engaged in the business of operating a motion picture show.

Per year\$ 200.00
2. Amusement Center/Arcades (G.S. 105-37.1) **Class Code - 30002**..... \$ 25.00
3. Amusements - (Not Otherwise Taxed) (G.S. 105-37.1) **Class Code - 30004**
Where admission is charged. Dances and other amusements promoted and managed by civic organizations and public and private schools are exempt.

Per year \$25.00
4. Circuses, Menageries, Wild West, Dog & Pony Shows, Etc., or any other Show. Exhibition or Performance similar thereto. (Not Otherwise Taxed) G.S.105-38

Per day or part of day **Class Code - 30005**\$25.00
5. Merry-Go-Rounds, Ferris Wheels, Shooting Galleries, Skating Rinks and Swimming Pools (G.S 105-102.5(8) **Class Code - 30006**

Every person, firm or corporation engaged in the business of operating a bagatelle table, merry-go-round, Ferris wheel or other riding device, shooting gallery, skating rink, swimming pool or other amusement of like kind or a place for other games or play, with or without name, at a permanent location.

Per year, per location\$ 25.00

Animal Clinic/Veterinarian Supplies

Class Code - 40001 **See Gross Receipts Table on page 3.**

Automobiles, Wholesale & Retail Supply Dealers and Service Stations

1. **Automotive Service Stations (G.S. 105-89(A)) Class Code - 50001**
Every person, firm or corporation engaged in the business of servicing, storing, painting, repairing, welding, or upholstering motor vehicles, trailers, and semi trailers; or retail selling or delivering tires, tools, batteries, electrical equipment, radios designed exclusively for use in automobiles, motor fuels, lubricants or other automotive accessories.

Per year \$ 12.50

2. **Automotive Equipment Dealers, Wholesale (G.S. 105-89(B)) Class Code - 50002**
Every person, firm or corporation engaged in the business of buying, selling, distributing or delivering automotive accessories, parts, tires, batteries or other automotive equipment or supplies at wholesale. (Manufacturer of jobbers located within city and selling to retail dealers.)

Per year \$ 37.50

3. **Automotive Equipment Dealers, Retail (G.S. 105-89(A)) Class Code - 50003**

Per year \$25.00

4. **Motor Vehicle Dealers (G.S. 105-89(C)) Class Code - 50007**
Every person, firm or corporation engaged in the business of buying, selling, distributing, servicing or storing motor vehicles, trailers, manufactured homes, semi-trailers, tires, tools and other automobile supplies or accessories.

Per year \$ 25.00

5. **Transient/Itinerant/Temporary Used Motor Vehicle Dealers (G.S. 105-89(C)) Class Code - 50004**

Per location \$300.00
Licensed permanent dealers may operate multiple lots under one license, if using same business name.

Bakeries

1. Bakery (with truck) whether located in town or out of town, delivery in city
Class Code - 60001 See Gross Receipts Table on page 3.

2. Bakery (without truck) **Class Code - 60002 See Gross Receipts Table on page 3.**

Barber Shops (G.S. 105-75.1) Class Code - 70001

Every person, firm or corporation engaged in the business of conducting a barbershop.

Per year, per barber, cosmetologist \$ 2.50

Beauty Shops (G.S. 105-75.1) **Class Code - 70002**

For each barber, manicurist, cosmetologist, beautician or beauty shop operator.

Per year, per operator \$ 2.50

Beer and Intoxicating Beverages (See Appendix B))

Bicycle Dealers (G.S. 105-102.5(2)) **Class Code - 80001**

Any person, firm or corporation engaged in the business of buying or selling bicycles, bicycle supplies or accessories.

Per year \$ 25.00

Billiard and Pool Tables (G.S. 105-102.5(5)) **Class Code - 30003**

Every firm, person or corporation operating billiard or pool tables, whether operated by slot or otherwise

Per year, per location \$ 25.00

This tax does not apply to fraternal organizations having a national charter such as the American Legion, YMCA, YWCA, City Recreation Centers, etc. NOTE: This list is not all-inclusive.

Boats, Motors and Marine Supplies **Class Code - 90001**

Per year **See Gross Receipts Table on page 3.**

Bookstore/ News Stand **Class Code - 11001**

Per year **See Gross Receipts Table on page 3.**

Bowling Alleys (G.S. 105-102.5(6)) **Class Code - 30007**

Every person, firm or corporation engaged in the business of operating a bowling alley.

Per year, per alley \$ 10.00

Cafes - See Restaurants

Car Wash - Customer Operated **Class Code - 50006** **See Gross Receipts Table on page 3.**

Car Wash - Automatic or Employee Operated

Class Code – 50005..... **See Gross Receipts Table on page 3.**

Carpet and Floor Tile Sales and Installation **Class Code - 14015**

Every person, firm or corporation engaged in the business of selling and/or installing, or cleaning carpets, rugs and floor tiles within the city.

Per year **See Gross Receipts Table on page 3.**

Chain Stores (G.S. 105-98) **Class Code - 11034**

Every person, firm or corporation engaged in the business of operating under the same general management, supervision or ownership, two or more stores where goods, wares or merchandise are sold is deemed to be a branch or chain store operator, except for a particular store which is designated as the principal office in the chain.

Per store, per year\$ 50.00
(This is in addition to other, applicable tax (G.S. 105-112.5(C))

Circus, Etc - See Amusements

Clothing Stores Class Code - 11006

Per year **See Gross Receipts Table on page 3.**

Collecting Agency (G.S. 105-45) Class Code - 12017

Every person, firm or corporation engaged in the business of collecting, for a profit, claims, accounts, bills, notes or other money obligations for others.

Per year\$ 50.00

Concession Stand or Booth Class Code - 12018

Per year **See Gross Receipts Table on page 3.**

Concrete Dealers Class Code - 11007

Per year **See Gross Receipts Table on page 3.**

Confectionery, Fruit, Vegetable & Produce Stands Class Code – 12019 (Unless otherwise exempt)

Per year **See Gross Receipts Table on page 3.**

Contractors - Construction Class Code - 14001

General construction, renovation, etc (contractors not licensed by state under (G.S. 105-54)

Per year\$50.00

Contractors and Construction Companies (G.S. 105-54) Class Code - 14002

Every person, firm or corporation which for a fixed price, commission, fee or wage offers or bids to construct any building, street, sidewalk, bridge, sewer or water system, grading or other improvement or structure, the cost of which exceeds \$10,000.

Per year (must have state license).....\$ 10.00
(For plumbers, electricians and heating contractors, see Plumbers)

Contractors - Insulation (State licensed) (G.S. 105-54) Class Code - 14003

Per year\$10.00

Contractors - Insulation (No State license) (G.S. 105-54) Class Code - 14004

Per year\$50.00

Contractors - Landscaping (State licensed) (G.S. 105-54) **Class Code - 14005**

Per year\$10.00

Contractors - Landscaping (No State license) (G.S. 105-54) **Class Code - 14006**

Per year\$50.00

Contractors - Roofing (State licensed) (G.S. 105-54) **Class Code - 14007**

Per year\$10.00

Contractors - Roofing (No State license) (G.S. 105-54) **Class Code - 14008**

Per year\$50.00

Dairy Products (G.S. 105-97) (G.S. 160A-211) **Class Code - 12020**

Ice cream and/or milk distribution in city by truck from out of town dairy or manufacturer

Per year \$12.50 per freezer

Dance Studio or Schools of a Similar Nature **Class Code - 12021**

Every person, firm or corporation offering instructions or classes in dance, piano or other musical instruments, horseback riding, karate, judo, etc.

Dance contests that charge admission the maximum City tax is \$25.00

Per year **See Gross Receipts Table on page 3.**

Day Care Facilities

Day care facilities or childcare arrangements, which provide childcare on a regular basis for more than four hours per day for more than two children (does not apply to public schools, non-public schools or church operated kindergarten/day care centers).

Less than 50 children, per year **Class Code - 15001** **See Gross Receipts Table on page 3.**

50 to 99 children, per year **Class Code - 15002** **See Gross Receipts Table on page 3.**

100 to 149 children, per year **Class Code - 15003** **See Gross Receipts Table on page 3.**

150 to 200 children, per year **Class Code - 15004** **See Gross Receipts Table on page 3.**

Over 200 children, per year **Class Code - 15005** **See Gross Receipts Table on page 3.**

Diet Centers & Weight Clinics **Class Code - 11009**

Per year **See Gross Receipts Table on page 3.**

Drug Stores (Excluding prescriptions) **Class Code - 11008**

Per year **See Gross Receipts Table on page 3**

Dry Cleaners (G.S. 105-74) **Class Code - 11010**

Every person, firm or corporation operating a dry cleaning plant, or pressing club located in the city.

Per year\$35.00

Entertainments - (Not Otherwise Taxed) -See Amusements

Express Companies (G.S. 105-18) **Class Code - 12022**

Every express company doing business in the corporate limits

Per year\$75.00

Electricians - See Plumbers, Heating Contractors & Electricians

Escort/Entertainer (G.S. 105-55) **Class Code – 30013**

Any person that acts as an escort, date or provides entertainment for a fee.

Per year.....\$150.00

Escort Service (G.S. 105-55) **Class Code – 30014**

Any person that provides an escort or entertainment service and/or contracts this service with another individual.

Per year.....\$250.00

Fabric Shop **Class Code - 11012**

Per year **See Gross Receipts Table on page 3.**

Farm Supply Store **Class Code - 11013**

Per year **See Gross Receipts Table on page 3.**

Finance Companies - See Loan Companies

Firearms Dealers (G.S. 105-80) **Class Code - 11011**

Every person, firm or corporation engaged in the business of selling firearms as a regular course of business.

Per year\$ 50.00

Dealers in Other Weapons (G.S. 105-80) **Class Code - 12023**

Every person engaging in the business of selling or offering for sale bows, bowie knives, dirks, daggers,

leaded canes, iron or metal knuckles, swords, or similar weapons

Per year\$200.00

Fish and Oysters Dealers – Solicitation of orders (Not Otherwise Taxed)
(G.S. 105-53) **Class Code - 11014**

Per year\$100.00
(Requires County Health Department Permit)

Florist/ Nursery (Plants) **Class Code - 11015**

Per year **See Gross Receipts Table on page 3.**

Fortune Tellers, Palmists and Similar Trades (G.S 105-58)
Illegal in Craven County. Otherwise the maximum allowed by N.C.G.S.

Fruit, Vegetable and Produce Stands- See Confectionery, Fruit, Vegetables and Produce

Fuel Oil and LP Gas Dealers (G.S 105-72) **Class Code - 11016**

Per year\$ 25.00

Funeral Homes, Undertakers and Coffin Dealers (G.S. 105-46) **Class Code - 11017**

Per year\$ 50.00

Furniture Stores **Class Code - 11018**

Per year **See Gross Receipts Table on page 3.**

Game Machines, Pinball Machines, Etc. (G.S. 105-102.5 (8)) **Class Code - 30008**

Per year, per location\$ 25.00

Games/ Electronic Video (G.S 105-66.1) **Class Code - 30009**

Per year, per game.....\$5.00

Garages - See Automobile Service Stations

Gift Shops **Class Code - 11019**

Per year **See Gross Receipts Table on page 3.**

Glass Repair Shops **Class Code - 11020**

Per year **See Gross Receipts Table on page 3.**

Grocery Store **Class Code - 11021**

Per year **See Gross Receipts Table on page 3.**

Guns, Pistols and Weapons (G.S. 105-80) - See Firearms Dealers

Hardware Stores Class Code - 11022

Per year **See Gross Receipts Table on page 3.**

Hobby Shops Class Code - 12032

Per year **See Gross Receipts Table on page 3.**

Home Occupations Class Code - 12024

Per year **See Gross Receipts Table on page 3.**
(Must meet city code requirements)

Ice Dealers or Manufactures (G.S. 105-97)(G.S.160A-211) Class Code - 12025

Per year\$20.00

Interior Decorator Service Class Code – 12026.....**See Gross Receipts Table on page 3.**

Itinerant Merchants- See Peddlers, Etc.

Janitorial/ Cleaning Services/ Yard Maintenance Class Code - 12027

Per year **See Gross Receipts Table on page 3.**

Jewelry Store Class Code - 11024

Per year **See Gross Receipts Table on page 3.**

Jukeboxes - See Music Machines

Junk Dealers and Salvage Yards (G.S. 105-12) Class Code - 11025

Every person, firm or corporation engaged in the business of buying or selling what is commonly known as junk, including scrap metal or waste material of any nature, including persons who maintain no regular place of business; and, exempting salvage committees operating under state and federal sponsorship or community scrap yards where personal profit does not accrue and dealers dealing solely in wastepaper.

Per year\$50.00

Laundries/ Launderettes (G.S. 105-85)

1. Laundries - Every person, firm or corporation engaged in the business of laundry work or

supplying or renting clean linens, towels and wearing apparel.

Per year - If located in city (G.S. 105-85(B)) **Class Code - 11026**.....\$50.00

2. **Coin Operated Laundries (G.S. 105-85(C)) Class Code - 11027**

Per year\$50.00

Loan Companies (G.S. 105-88) **Class Code - 12028**

Every person, firm or corporation engaged in the regular business of making loans or lending money, accepting liens on, or contracts or assignments of salaries, wages or other security or evidence of debt for repayment in installment payments or otherwise, and maintaining in connection with same, any office or established place for the conduct of business, and advertising or soliciting such business in any manner.

Per year \$100.00

(This section does not apply to banks, building and loan companies, credit unions, installment paper dealers, real estate lenders or pawnbrokers)

Locksmiths **Class Code - 12029**

Per year **See Gross Receipts Table on page 3.**

Manufacturers **Class Code - 11035**

Per year (not otherwise specified herein) **See Gross Receipts Table on page 3.**

Machine Shops **Class Code - 12030**

Per year **See Gross Receipts Table on page 3.**

Mail Order Business **Class Code - 12031**

Per year **See Gross Receipts Table on page 3.**

Massage Practitioner-Facility License (G.S. 105-41) **Class Code – 90002**

Per year.....\$10.00

Merchants and Dealers (Retail) **Class Code - 11023**

Per year (not otherwise specified herein) **See Gross Receipts Table on page 3.**

Merry- Go- Round, Etc. - See Amusements

Military Supply/ Surplus Store (G.S. 127B ART. I) Bond Required **Class Code - 11028**

Per year **See Gross Receipts Table on page 3.**

Miscellaneous (G.S. 105-102.5) **Class Code - 12033**

Every person, firm or corporation engaged in business within the corporate limits, not specifically taxed herein and not exempted by state law.

Per year\$50.00

Mobile Home Parks

Every mobile home park with 1 to 15 spaces (G.S. 105-61.1) **Class Code - 16001**

Per year\$ 35.00

Every mobile home park with more than 15 spaces (G.S.105-61.1 (A)) **Class Code - 16002**

Per year\$ 75.00

Mobile Home Sales Lots 200-316 (G.S. 105-61) **Class Code - 16003**

Per Year\$75.00

Motels, Hotels and Tourist Houses (G.S. 105-61) **Class Code - 17001**

Every person, firm or corporation engaged in the business of operating a hotel, motel, tourist court or tourist home.

Per year, per room.....\$ 1.00
(Minimum \$25.00)

Motion Picture shows -See Amusements

Motorcycle Dealers (G.S. 105-89.1) **Class Code - 11029**

Every person, firm or corporation engaged in the business of buying, selling, distributing motorcycles or motorcycle supplies.

Per year, per location\$ 12.50

Moving and/ or Storage Companies **Class Code - 12034**

When office/warehouse located within city.

Per year **See Gross Receipts Table on page 3.**

Music Machines (G.S. 105-65) **Class Code - 30010**

Every person, firm or corporation engaged in the business of operating, maintaining or placing on location any machine which plays, records or produces music.

Per year, per machine.....\$ 5.00

Newspapers - See Advertising

Night Club, Disco and Dance Hall **Class Code - 13002**

Per year See Gross Receipts Table on page 3.

Nursery (Plants) - See Florist/Nursery

Office Supply Store Class Code - 11030

Per year See Gross Receipts Table on page 3.

Optical Shop Class Code - 11031

Per year See Gross Receipts Table on page 3.

Painters and Painting Contractors (G.S. 105-86) Class Code - 14009

Per year\$35.00

Pawnbrokers (G.S. 105-50) Class Code - 12035

1. Bonding Requirements (G.S. 91A and City Code).
Every person, firm or corporation engaged in the business of lending or advancing money or other things of value for profit and taking as a pledge of such loan specific articles of personal property to be forfeited if payment is not made within a definite time.

Per year\$ 275.00

Bond per year **Class Code - 12036**\$5,000.00

Peddlers, Itinerant Merchants, Flea Market Operators

All regulations and definition of G.S. 105-53 apply to:

1. Peddlers (G.S. 105-53(A))
Any person who travels from place to place with an inventory of goods, who sells the goods at retail or offers the goods for sale at retail, and who delivers the identical goods he carries with him.

Per year:

a. Peddlers on Foot 105-53(A)(1) **Class Code - 18001**\$ 10.00

b. Peddlers with Vehicle 105-53(A)(2) **Class Code - 18002**.....\$ 25.00
(Seafood requires county health department permit)

c. Peddler of Farm Products Only
(If not self-produced) 105-53(A)(3) **Class Code - 18006**.....\$ 25.00

2. Itinerant Merchant (G.S. 105-53 (B)) **Class Code - 18003**

A merchant, other than a merchant with an established retail store in the city, who transports inventory of goods to a building or vacant lot or other location in the city and who at that location, displays the goods for sale and sells the goods at retail or offers the goods for sale at retail.

Per year\$100.00

3. Specialty Market Operators (G.S. 105-53 (C)) **Class Code - 18004**

A person other than the state or a unit of local government, who rents space, at a location other than a permanent retail store, to others for the purpose of selling goods at retail or offering goods for sale at retail.

Per year\$200.00

4. Exemptions **Class Code - 18005**

(a) Peddler or Itinerant Merchant:

1. Who sells farm or nursery products produced by him;
2. Who sells crafts or goods made by him or his own household personal property
3. Who is a non-profit charitable educational, religious, scientific, or civic organization
4. Who sells printed materials, wood for fuel, ice, seafood, meat, poultry, livestock, eggs, dairy products, bread, cakes or pies;
5. Who is an authorized automobile dealer licensed under chapter 20 of the General Statutes.

(b) A peddler with permanent business location in county from which he makes at least 90% of his sales but sells goods in county by peddling.

(c) An Itinerant Merchant:

1. Who locates at a farmers' market
2. Sells goods at an auction

(d) A peddler who complies with G.S. 25A-38 through G.S. 25A-42 OR G.S. 14-401.13

If Exempted by Craven County Commissioners, Veterans of WWI, WWII, Korea And Vietnam Era; also widow with dependent children. (Must present certificate of exemption).

Pet Shops and Kennels Class Code - 12037

Per year **See Gross Receipts Table on page 3.**

Photo Supply Store Class Code - 11032

Per year **See Gross Receipts Table on page 3.**

Physical Fitness Centers/ Facilities Providing Massage Services¹⁴ Class Code - 12038

Per year **See Gross Receipts Table on page 3.**

Pianos, Organs, Radios, Televisions and Accessories (G.S. 105-102.5(9))
Class Code - 30011

Every person, firm or corporation engaged in the business of selling or offering for sale pianos, organs, records or record players, radios or radio accessories, television sets or accessories and repair parts thereto.

Per year\$ 5.00

Plumbers Class Code – 14010

Heating Contractors Class Code - 14011

Electricians Class Code - 14012

Every person, firm or corporation engaged in the business of a plumber, a steam or gas fitter, or of installing heating systems or electrical equipment. (G.S. 105-91)

Per year\$50.00

Pool Tables - See Billiard and Pool Tables

Printing Companies Class Code - 10008

Per year **See Gross Receipts Table on page 3.**

Radios - See Pianos, Organs, Etc.

Radio Stations - See Advertising

Repair Shops - (Not Otherwise Taxed) (G.S. 105-54) 200-390 Class Code - 12039

Per year\$35.00

Repair Shops - Elevator/Sprinkler (G.S. 105-54) Class Code - 12040

Per year\$12.50

Rental Stores (i.e., clothing, marina, equipment) Class Code - 12041

Per year **See Gross Receipts Table on page 3.**

Restaurants, Cafes and Cafeterias (G.S. 105-62) Class Code - 11002

Every person, firm or corporation engaged in the business of operating a restaurant, cafe, cafeteria, hotel with dining service, or other place where prepared food is sold.

Per year\$ 42.50

1. **Drive-In/ Take-Out Restaurant (no seats)(G.S. 105-62.1) Class Code - 11003**

Per year\$ 25.00

Riding Devices - See Amusements

Rooming Houses (G.S. 160A-211) **Class Code - 12011**

Per year (\$25.00 minimum) \$1.00 per room

Salespersons - See Peddlers and Itinerant Merchants

Sanitation Collection Services 200-395 **Class Code - 12003**

Per year **See Gross Receipts Table on page 3.**

Scrap Processors **Class Code - 12002**

With established business in state, and buying scrap iron and metals, glass, etc. For shipment to foundries, smelters and refineries. (Not applicable if dealing only in wastepaper or to salvage committees operating under state, federal or community sponsorship)

Per year **See Gross Receipts Table on page 3.**

Security Dealers **Class Code - 12001**

Every person, firm or corporation engaged in the business of dealing in securities; buying, selling or brokering stocks or bonds or maintaining a stock or bond house.

Per year **See Gross Receipts Table on page 3.**

Service Industries

Check cashing, Per year (G.S. 105-88) **Class Code - 12004**\$100.00

Carpet cleaning, Per year **Class Code - 12005**..... **See Gross Receipts Table on page 3.**

Employment agencies, Per year (G.S. 160A-211) **Class Code - 12006**.....\$100.00

Internet service providers, Per year **Class Code - 12007** **See Gross Receipts Table on page 3.**
A service fee is charged to users

Power washing, Per year **Class Code - 12008** **See Gross Receipts Table on page 3.**

Private and home security dealers **Class Code - 12009** **See Gross Receipts Table on page 3.**

Schools not listed elsewhere (Driving Schools)
Class Code - 12010 **See Gross Receipts Table on page 3.**

Service Stations - See Automobile Service Stations

Shooting Galleries - See Amusements

Sign Contractors (G.S. 105-86) **Class Code 10005**

Contracting to erect signs at business locations

Per year \$50.00

Sign Rental, Per year Class Code 10006 See Gross Receipts Table on page 3.

Sign Painting, Manufacture or Repair, Per year (G.S. 105-86)
Class Code – 12013.....\$35.00

Skating Rink - See Amusements

Snack Food Distributor Class Code - 12012

Per year See Gross Receipts Table on page 3.

Soft Drinks, Tobacco Products, Etc. (G.S. 105-102.5(7)) Class Code - 12015

Persons, firms or corporations engaged in any one or more of the following:

Per location, per year\$ 4.00

1. Where prepared sandwiches are sold (other than restaurants or lunch counters);
2. Operating, maintaining or placing on location, any of the following types of vending machines or dispensers:
 - a. Cigarettes or other tobacco products
 - b. Soft drinks
 - c. Food or other merchandise
 - d. Weighing machines
3. Operating a soda fountain or soft drink stand.
4. Retailing or jobbing cigarettes or other tobacco products. This section does not apply to sale, through dispensers or otherwise, of milk, milk drinks, dairy products or newspapers, nor to dispensers of merchandise for five cents or less.

Sporting Goods Store Class Code - 11004

Per year See Gross Receipts Table on page 3.

Storage Facilities Class Code - 12034

Per year See Gross Receipts Table on page 3.

Tailor Shops Class Code - 11005

Per year See Gross Receipts Table on page 3.

Tanning Beds Class Code - 12014

Each, per year **See Gross Receipts Table on page 3.**

Tattoo Parlors Class Code - 12042

Per year **See Gross Receipts Table on page 3.**

Taverns and Beer Parlors or Similar Establishments Class Code - 13001

Per year **See Gross Receipts Table on page 3.**

Taxicabs (G.S. 20-97) Class Code - 12043

Per vehicle, per year.....\$15.00

Technical Consultant Firms Class Code - 12044

Per year **See Gross Receipts Table on page 3.**

Telegraph Companies (G.S. 105-119, Schedule C) Class Code - 12045

Every telegraph company engaged in business within the city

Per year\$ 50.00

Television - See Pianos, Organs, Etc.

Theaters and Shows - See Amusements

Thrift Shop/ Second Hand Store Class Code - 12046

Per year **See Gross Receipts Table on page 3.**

Tool, Equipment, Vehicle Rental Class Code - 12047

Per year **See Gross Receipts Table on page 3.**

Tourists Courts and Homes - See Motels

Trailer Parks - See Mobile Home Parks

Travel Agency Class Code - 12048

Per year **See Gross Receipts Table on page 3.**

Trucking

Moving and Transfer Company, per year

Class Code - 12049 **See Gross Receipts Table on page 3.**

Misc. Hauling, per year **Class Code - 12050** **See Gross Receipts Table on page 3.**

Upholstery Shops (Excluding automobile upholstery) **Class Code - 12051**

Per year **See Gross Receipts Table on page 3.**

Variety Store (Retail) **Class Code - 11033**

Per year **See Gross Receipts Table on page 3.**

Veterinarian Clinic - See Animal Clinic

Video/ Movie Sales/ Leasing/ Distributing (G.S. 105-102.5(1)) **Class Code - 30012**

Selling, leasing, furnishing, and/or distributing movies, include video movies, for use in places where no admission fee is charged or in schools, public or private, or other institutions of learning in the state.

Per year\$ 25.00

Water Conditioning Service **Class Code - 14014**

Per year **See Gross Receipts Table on page 3.**

Weapons - See Firearms and Other Weapon Dealers

Wine (See Appendix B)

NOTE: All privilege licenses renewed after the expiration date are subject to a late penalty of 5% of the amount of the license per month for a maximum of 25%, with a minimum penalty of \$5.

REFUND: If for any reason a licensee discontinues his or her business during the license year, he or she is not entitled to a refund.

APPENDIX A

Business Occupations and Items of Personal Property Exempted by State from Municipal Privilege License Taxation

<u>Business, Occupation or Item</u>	<u>State Law Reference</u>
Accountants, Public Class Code - 19001	G.S. 105-41
Adding Machines Class Code - 19002	G.S. 105-51
Addressograph Machines Class Code - 19003	G.S. 105-51
Architects Class Code - 19004	G.S. 105-41
Attorney- At- Law Class Code - 19005	G.S. 105-41
Banks Class Code - 19006	G.S. 105-41
Billing Machines Class Code - 19007	G.S. 105-102.3
Blind Person Class Code - 19008	G.S. 105-51
Bookkeeping Machines Class Code - 19009	G.S. 105-249
Building and Loan Associations Class Code - 19010	G.S. 105-51
Burglar and Smoke Alarms Class Code - 19011	G.S. 105-228.25
Bus Companies Class Code - 19012	G.S. 105-120.1
Cash Registers Class Code - 19013	G.S. 105-51
Chiropodist Class Code - 19014	G.S. 105-41
Chiropractors Class Code - 19015	G.S. 105-41
Church Operated/Non-Profit Daycare Class Code - 19060	G.S. 105-60
Copying Machine Class Code - 19016	G.S. 105-51
Cooperative Marketing Association Class Code - 19017	G.S. 105-102.1
Credit Reporting Agencies Class Code - 19018	G.S. 105-57
Dentists Class Code - 19019	G.S. 105-41
Doctors Class Code - 19020	G.S. 105-41
Engineers Class Code - 19021	G.S. 105-41
Exterminators- Pest Control Class Code - 19022	G.S. 106-65.40
Healing, Art Of Class Code - 19023	G.S. 105-41
Installation Paper Dealers Class Code - 19024	G.S. 105-83
Insurance Agents Class Code - 19025	G.S. 105-228.7
Landscape Architect Class Code - 19026	G.S. 105-41
Land Surveyor Class Code - 19027	G.S. 105-41
Licensed Therapists/Counselors Class Code - 19061	G.S. 105-41
Lighting Systems Class Code - 19028	G.S. 105-51
Mercantile Agencies Class Code - 19029	G.S. 105-57
Mortician or Embalmer Class Code - 19030	G.S. 105-41
Motion Picture Film Manufacturers Class Code - 19031	G.S. 105-36
Motor Fuels, Wholesale Distributors Class Code - 19032	G.S. 105-99
Multi-graph Machine Class Code - 19033	G.S. 105-51
Oculists Class Code - 19034	G.S. 105-41
Opticians Class Code - 19035	G.S. 105-41

Optometrists	Class Code - 19036	G.S. 105-41
Osteopaths	Class Code - 19037	G.S. 105-41
Physicians	Class Code - 19038	G.S. 105-41
Photocopying Machines	Class Code - 19039	G.S. 105-51
Photographers	Class Code - 19040	G.S. 105-41
Private Detective and Guards	Class Code - 19041	G.S. 105-42
Private Protective Services	Class Code - 19042	G.S. 105-42
Railroads	Class Code - 19043	G.S. 105-115
Real Estate Loan Brokers	Class Code - 19044	G.S. 105-41
Real Estate Agents	Class Code - 19045	G.S. 105-41
Refrigerating Machines	Class Code - 19046	G.S. 105-51
Sewing Machines	Class Code - 19047	G.S. 105-52
Soft Drink Manufacturers & Bottlers	Class Code - 19048	G.S. 105-113.50A
Surgeons	Class Code - 19049	G.S. 105-41
Tabulating Machines	Class Code - 19050	G.S. 105-51
Telephone Companies	Class Code - 19051	G.S. 105-120
Typewriters	Class Code - 19052	G.S. 105-51
Utilities Companies	Class Code - 19053	G.S. 105-116
Vacuum Cleaners	Class Code - 19054	G.S. 105-51
Veterinarian	Class Code - 19055	G.S. 105-41
Vending Machines	Class Code - 19056	G.S. 105-65.1
Washing Machines	Class Code - 19057	G.S. 105-51
Wholesale Distributors	Class Code - 19058	G.S. 105-99
Misc. Non-Profit Organizations	Class Code-19059	G.S. 105-60

APPENDIX B

Malt Beverage and Unfortified Wine Municipal License

Malt Beverage

1. For "On-premises" License **Class Code - 20001**\$ 15.00
2. For "Off-premises" License **Class Code - 20002**.....\$ 5.00
3. For "On & Off premises" License **Class Code – 20003**\$20.00

Unfortified Wine

1. For "On-premises" License **Class Code - 20004**\$ 15.00
2. For "Off-premises" License **Class Code - 20005**.....\$ 10.00
3. For "On & Off premises" License **Class Code – 20006**\$25.00

Malt Beverage and Unfortified Wine

1. For "On-premises" License **Class Code – 20007**\$30.00
2. For "Off-premises" License **Class Code – 20008**.....\$15.00
3. For "On & Off premises" License **Class Code – 20009**\$45.00

SECTION V

Havelock Department Of Inspections Permits And Inspections^{5, 22, 47, 55, 60, 61, 62, 63}

- A. Building Permits and Inspection Fees. (Chapter 4 of City Code)
1. New construction or additions to existing structures (rounded out to the next 100 sq. ft. to include any fractions thereof floor space under roof)

Per sq. ft., Residential\$0.11
Per sq. ft., Commercial\$0.135

For multi-level structures, the total sq.ft of all levels times rate

 2. Alterations or Renovations

Per \$1000 of contract or documented cost, Residential.....\$5.75
Per \$1000 of contract or documented cost, Commercial.....\$8.50

If contract is not presented with application to indicate accurate cost, permit fees will be estimated at \$60.00 per square foot

 3. Special Inspections

Commercial Zoning Permits and others not specified..... \$40.00

 4. Removal or demolition. Permit and inspection \$80.00

 5. Re-inspection fees

Where code was not met \$40.00
\$40.00 for multiple violations (6 or more)

Final Re-inspection or Final Inspection due to a temporary occupancy permits..... \$40.00

 6. Other miscellaneous building inspections (not listed).....\$40.00

 7. Homeowners Recovery Fund (In compliance with N.C.G.S 87-15-15.9)

Additional fee applied to each permit issued to a licensed General Contractor for construction or alteration of a single-family residential dwelling (including duplexes and condominiums)..... \$ 10.00

 8. Minimum inspection fee\$40.00

B. Zoning Permits and Inspection Fees.

1. Accessory Structures Zoning

- a. Up to 144 sq. ft.....\$40.00
- b. Over 144 sq. ft..... same as new construction

2. Swimming Pool Zoning

- a. Above ground / Excavated or in-ground pools\$40.00

C. Plumbing Permits and Inspection Fees. (Chapter 12 of City Code)

1. Plumbing fixtures

- a. Residential, per sq. ft.....\$0.085
- b. Commercial, per sq. ft.....\$0.11
- c. Water and sewer laterals\$20.00

2. Alterations or Renovations

Per \$1,000 of contract or documented cost, Commercial.....\$8.50
If contract is not presented with application to indicate accurate cost, permit fees
will be estimated at \$60.00 per square foot.

- 3. Re-inspections.....\$40.00
- 4. Other miscellaneous plumbing inspections (not listed).....\$40.00
- 5. Minimum inspection fee\$40.00

D. Electrical Permits and Inspection Fees.

1. Temporary service for construction.....\$40.00

2. Mobile home service.....\$40.00

- 3. Residential, per sq. ft\$0.085
- Commercial, per sq. ft.....\$0.11

4. Meter Base or Service - Upgrades

- a. 0-100 Amp Service.....\$40.00
- b. 125 Amp Service.....\$50.00
- c. 150 Amp Service.....\$60.00
- d. 200 Amp Service.....\$70.00

e. 400 Amp Service.....	\$80.00
f. Service over 400 Amps (Per 100 Amps).....	\$25.00
g. Change of panel board, meter base or upgrade only	\$50.00

5. Miscellaneous

a. Swimming Pool electric -- excavated or in-ground.....	\$40.00
b. Other miscellaneous electrical inspections (not listed)	\$40.00
c. Re-inspections	\$40.00
d. Minimum inspection fee	\$40.00

E. Mechanical Permits and Inspections Fees

1. Heating/ Cooling Unit (Residential).....	\$0.06
Per sq ft of floor space heated	
Commercial.....	\$0.08
Per sq ft of floor space	
2. Gas Appliances (each)	\$10.50
3. Gas Piping Systems.....	\$40.00
4. Other miscellaneous mechanical inspections	\$40.00
(Not listed)	
5. Re-inspections.....	\$40.00
6. Minimum inspection fee	\$40.00

F. Insulation Permit and Inspection Fee

1. Per sq. ft. under roof	\$0.025
Minimum Fee.....	\$40.00
2. Re-inspections.....	\$40.00

G. Sprinkler System Permit and Inspection Fees.

1. Distribution system	
a. Residential	\$50.00
b. Commercial.....	\$60.00
2. Per sprinkler head	\$1.00
3. Yard sprinkler systems and wells will require plumbing and electrical connection inspections. Plumbing and electrical fees will apply.	

H. Mobile Home Permit and Inspection Fees

1. Single wide home.....	\$40.00
2. Double wide home	\$80.00
3. Triple wide home	\$120.00
4. Modular home / modular unit	\$125.00

5.	Temporary construction trailer / office	\$50.00
I.	House Moving Permit and Inspection Fee..... (Chapter 14 - Streets and Sidewalks)	\$100.00
J.	Sign Permit and Inspection Fee per sf	\$1.50
	Replace Face Plate of Sign-Permit and Inspection Fee, per sf.....	\$1.50
	Temporary Sign.....	\$40.00
K.	Other Inspections (not specifically listed)	\$ 40.00
L.	Technology Fee (Assessed to each permit).....	\$10.00
M.	Land Clearing and Construction Site Preparation.....	\$40.00
N.	Sidewalk Fees in Lieu of.....	Market price plus 25%
O.	Any contractor doing work without a permit may be charged double permit fees - IAW NC Administration and Enforcement Requirements Code 305.2 (General Statutes 153A-354 and 160A-414).	

SECTION VI^{16, 23, 33,48,54, 64}

SUBDIVISION AND ZONING

A. Subdivision Applications (Chpt. 15 City Code)

1.	Preliminary Plat	\$400.00
2.	10 or less lots (minor)	\$400.00
3.	11 or more lots (major)	\$400.00
4.	Stormwater Review.....	\$300.00
5.	Amendments/ modifications or additions	\$200.00
6.	Final Plat.....	\$400.00
7.	Recombination Plat.....	\$100.00
8.	Recreation Fees in Lieu of..... (#Units) x (3.2) x (0.007 acres per person) x (100% of average per acre tax value)	

B. Conditional Use Permit (Appendix A)

1.	Planned Development-Residential.....	\$800.00
2.	Planned Development-Shopping Center.....	\$800.00
3.	Amendments/modifications or additions	\$300.00

C. Zoning Application (Appendix A)

1.	Special Exception Use Permit.....	\$400.00
2.	Variance.....	\$300.00
3.	Appeal to Board of Adjustment	\$300.00
4.	Technical Advisory Review (TAC).....	\$40.00

D. Zoning Amendment Request (map or text).....\$400.00

- E. **Zoning Verification Letter**.....\$40.00
- F. **Home Occupation**.....\$40.00

SECTION VII^{17, 19, 24, 28, 29, 31, 43, 49, 56, 58, 66, 67}

WATER AND SEWER

A. Deposits

\$0-\$300.00 depending on meter size and utility credit score.

B. Monthly Capital Reserve Fee⁴³ \$2.00

C. Service Charges--Water⁶⁶

1. Account Activation Fee (non-refundable) \$25.00

2. Late Fee Charge \$5.00
(If account is not paid by the 15th of the month)

3. Rates (Monthly)^{38, 58}

(a) Flat fee for service

<u>Meter Size</u>	<u>Inside</u>	<u>Outside</u>
3/4"	\$8.97	\$26.90
1"	22.10	66.31
1 ¼ "	35.55	106.66
1 ½ "	44.47	133.40
2"	71.16	213.48
3"	193.49	585.74
4"	403.91	1,211.72
6"	438.14	1,314.42

Closed Flow 5.28

Plus per unit on Master Meter \$5.55

(b) **Volume of 1000 Gallon Water:** The first 3000 gallons at rate 1, next 3000 gallons at rate 2....

In City Rates

Rate 1: 1000 to 3000 gl
\$2.00

Rate 2: 3001 to 6000 gl
\$2.27

Rate 3: 6001 to 9000 gl
\$2.58

Rate 4: 9001 to 12000 gl
\$2.85

Outside City Rates(Except schools and govt. facilities)

Rate 1: 1000 to 3000 gl
\$6.01

Rate 2: 3001 to 6000 gl
\$6.80

Rate 3: 6001 to 9000 gl
\$7.75

Rate 4: 9001 to 12000 gl
\$8.55

2. Swimming Pools: Customer options

- (a) Fill pool from faucet with prior notice to city and pay regular water rates on monthly billing.⁷
- (b) Have Water Dept. personnel fill pool from fire hydrant and pay \$50.00 plus regular fee per gallon of water used.

3. Disconnect fee--water⁸ \$15.00

D. **Service Charges--Sewer**

1. Rates (Monthly)^{9,34,39, 58, 66}

(a) Flat Rate ~ Per Unit³⁴Monthly

3/4 " Meter..... \$20.95

1" Meter..... \$29.20

1 1/4" Meter..... \$32.11

1 1/2" Meter.....\$35.04

2" Meter.....\$40.87

3" Meter.....\$52.55

4" Meter.....\$64.23

6" Meter.....\$75.91

Closed Flow.....\$5.28

Plus per unit on Master Meter.....\$5.86

(b) Volume of 1000 Gallon Sewer: The first 3000 gallons at rate 1, next 3000 gallons at rate 2....

In City Rates:

Rate 1: 1000 to 3000 gl
\$5.33

Rate 2: 3001 to 6000 gl
\$5.83

Rate 3: 6001 to 9000 gl
\$6.42

Rate 4: 9001 to 12000 gl
\$7.01

2. Disconnect Fee-Sewer¹⁰ \$ 10.00

3. Industrial Surcharge (Excessive TSS, etc.) Strength Parameter per 1000lbs

BOD 5 \$189.24

SS \$201.24

NH 3-N..... \$788.15

E. Water tap or Connection fees^{40, 67}

3/4" meter	(\$1,155 tap and \$1,345 capacity)	\$2,500.00
1" meter.....	(\$1,155 tap and \$1,595 capacity)	\$2,750.00
1 1/4" meter.....	(\$1,155 tap and \$1,845 capacity)	\$3,000.00
1 1/2" meter.....	(\$1,155 tap and \$2,095 capacity)	\$3,250.00
2" meter.....		Computed
6" Fire Service Line.....		\$3,850.00
3" compound meter.....		Computed
Outside City limits add		Computed
If service lateral must cross a paved road		Computed

Commercial Water Rates

3/4" meter	\$3,125.00
1" meter.....	\$3,625.00
1 1/4" meter.....	\$4,125.00
1 1/2" meter.....	\$4,625.00

Master Meter..... \$1,345.00 per unit
 Each additional hotel, motel and bread & breakfast inns/room..... \$1,345.00 per room

Definition-Master Meter Unit: defined as each additional living facility, tourist home or other transient residence, apartment, short or long term residential unit, commercial or industrial unit.

F. Sewer tap on or Connection fees^{35,41,67,68}

Residential Rates		Capacity	Admin. / Inspection	*Minimum TapFee City Installation	*Minimum Tap Fee Contractor Installation
Residential 3/4" Meter	W01	\$2,715	\$350	\$600	\$300
Residential 1" Meter	W02	\$3,255	\$350	\$600	\$300
Residential 1 1/4 Meter	W03	\$3,795	\$350	\$600	\$300
Residential 1 1/2 Meter	W04	\$4,290	\$350	\$600	\$300
Residential 2" Meter	W05	\$4,820	\$350	\$600	\$300
Residential 3" Meter	W06	\$5,360	\$350	\$600	\$300
Commercial Rates					
Commercial 3/4" Meter	CW01	\$3,220	\$350	\$600	\$300
Commercial 1" Meter	CW02	\$3,750	\$350	\$600	\$300
Commercial 1 1/4 Meter	CW03	\$4,290	\$350	\$600	\$300
Commercial 1 1/2 Meter	CW04	\$4,820	\$350	\$600	\$300
Commercial 2" Meter	CW05	\$5,360	\$350	\$600	\$300
Commercial 3" Meter	CW05	\$5,890	\$350	\$600	\$300
Master Meter- per unit		\$2,715	\$350	\$600	\$300
Each additional hotel, motel and bed & breakfast inns/room.....\$2,715 per room					
Master meter additional charges are per unit ~ initial charges for the first unit are per the fee schedule.					
*Minimum Tap Fee with City of Havelock providing the installation, includes a maximum of 20 feet of service lateral					
** Minimum Tap Fee with contractor installation~all associated cost of installation burdened by property owner ~ City of Havelock maintains after acceptance.					
City Installation Charges ~ Sewer Service Lateral (not to exceed four (4) foot in depth).					
Minimum Tap Fee	\$600.00 Includes ~ 20 feet of service lateral 4"				
Per linear foot 4" service	\$50.00 per foot				
Per linear foot 6" service	\$75.00 per foot				
Utility Cut Pavement Section	\$150.00 per square yard				
Utility Cut / Concrete	\$25.00 per square foot				
Contractor Installation					
<u>Sewer service laterals exceeding four (4) foot in depth will require a private contractor for installation.</u>					
The selection of contractor and cost are the property owner responsibility.					

5. Sewer cap replacement\$10.50

- 6. Cost of truck, per trip\$75.00
- 7. Cost of broken angle valve\$37.00
- 8. Cost of broken lock fee\$27.50
- 9. Sewer line cleaning \$265.00 per hour plus \$.35 per foot
- 10. Sewer line inspection T.V..... \$170.00 per hour

SECTION VIII

FIRE INSPECTION AND PERMIT FEES

1. **FIRE INSPECTION:**

- Initial Inspection N/C
- First re-inspection for non-compliance..... N/C

Each additional inspection until in compliance ⁴⁶	\$50.00
Foster Care Inspection ⁴⁶	\$25.00

2. **PERMITS REQUIRED BY STATE FIRE CODE:**
 (NC State Building Code, Vol. V, Fire Prevention)

First permit per single occupancy	\$10.00
Each additional permit per single occupancy	\$5.00

(Fire Code permits do not require periodic renewal unless permit has been revoked, suspended, or there is a change of occupancy.)

SECTION IX

RECREATION USER FEES^{13, 26,32,42, 50, 53}

FACILITY	RESIDENT	NON-RESIDENT
Former Senior Center Meeting Room	\$10.00 per/hr	\$12.50 per/hr
Recreation Center Meeting Room or Arts & Crafts Room	\$10.00 per/hr	\$12.50 per/hr
Recreation Center Gymnasium	\$20.00 per/hr	\$25.00 per/hr
Park Pavilion (WBJ & City Park)	\$25.00 per/4 hrs	\$30.00 per/4 hrs
Recreation Complex (Ball field w/o lights)	\$10.00 per/hour	\$12.50 per/hour
Recreation Complex (Ball field with lights)	\$25.00 per/hour	\$31.25 per/hour
All League Facility Use	\$100.00 per team per season	
Tent Rental	\$50.00 per/day	\$62.50 per day
Tent Rental (City setup/take down)	\$100.00 per/day	\$125.00 per day
Park Lease (Major event/Fundraiser)	\$200.00 per/day \$1,000.00 liability ins. \$1,000.00 refundable dep. (Electric turn-on and usage fees)	\$250.00 per/day \$1,000.00 liability ins. \$1,000.00 refundable dep. (Electric turn-on and usage fees)

**COMMUNITY RECREATION CENTER
MEMBERSHIP FEES^{27, 32}**

CARD TYPE	ANNUAL	SEMI-ANNUAL	QUARTERLY	MONTHLY	WEEKLY	DAILY
Youth (ages 5 & under)	No Charge--must be accompanied by a parent with a valid Membership Card or Day pass					
Youth Card (6-17)	\$50.00	\$30.00	\$17.50	\$7.50	\$2.50	\$.50
Non-resident	\$100.00	\$60.00	\$35.00	\$15.00	\$5.00	\$1.00
Adult Card (18-59)	\$75.00	\$45.00	\$26.50	\$11.50	\$4.00	\$1.00
Non-resident	\$150.00	\$90.00	\$53.00	\$23.00	\$8.00	\$2.00
Senior Card (60 & up)	\$50.00	\$30.00	\$17.50	\$7.50	\$2.50	\$.50
Non-resident	\$100.00	\$60.00	\$35.00	\$15.00	\$5.00	\$1.00
Visitor Pass (6 & up)	N/A	N/A	N/A	N/A	N/A	\$1.50
Family Pass	175.00	100.00	60.00	25.00	N/A	N/A
Non-Resident	350.00	200.00	120.00	50.00	N/A	N/A
Lost Card Replacement	\$5.00 non-refundable					

SECTION X: HAVELOCK TOURIST & EVENT CENTER^{30, 36, 57}

**Havelock Tourist & Event Center
Fiscal Year 2009-2010 Fee Schedule**

	Square Feet	Dimensions	Banquet Seating	Theater Seating	Classroom Seating	Reception Style	Booths 10 x 10	Daily Rental Rate	Havelock Non-Profit Rate*
Main Hall Areas A & B	7200	60' x 120'	500	700	360	800	40	\$800	\$550
1/2 Main Hall Areas A or B	3600	60' x 60'	250	350	180	400	20	\$400	\$350
1/4 Main Hall Area A or B	1800	30' x 60'	80	150	72	200	NA	\$200**	\$200**
Conference Room 12 at table 12 perimeter	500	25' x 20'	NA	NA	NA	NA	NA	\$100	\$80
Break-Out Room	132	11' x 12'	NA	NA	NA	NA	NA	\$25	\$20
Stage (includes rails, steps & skirting)	NA	4' x 8' sections	NA	NA	NA	NA	NA	\$25 per section	\$25 per section

- A. Prices for renting the Main Hall Areas A and B, and 1/2 of the Main Hall Area A or Area B include tables, chairs, initial set-up and tear down, table linens (one basic 90”round or 52” x 114” white table cloth for each table), a podium and one microphone.
- B. **Price for renting ¼ of Main Hall Area A or Area B does not include linens or event attendant. Client will be billed the center’s cost for linens used and a fee of \$15 per hour for the event attendant for each hour the room is occupied, up to 8 hours. See “D” below for events exceeding 8 hours.
- C. Havelock non-profit organizations **whose primary local offices are physically sited within the city limits of Havelock** qualify for reduced price events in accordance with the above fee schedule. To qualify, the organization must provide documentation confirming their non-profit status (i.e., a copy their IRS designation as a non-profit entity).
- D. Rentals are for 8 hours. Any decorating or client set-up must be accomplished within this 8-hour block of time. Additional charges of \$50 per hour per will be charged if the client requires access to the room for more than 8 hours.
- E. Rooms reserved for move-in or move-out will be charged one-half of the full price daily the rate.

Any changes to the original set-up as discussed with and approved by the client will be billed a

\$30 per hour fee for the time needed to make the changes.

**FY 2009-2010
TOURIST & EVENT CENTER
EQUIPMENT AND SERVICES RATE SCHEDULE
(All prices are per day unless otherwise noted)**

LINENS (Order must be placed 14 days prior to event)	COST
90" Round—White (one per table complimentary)	\$ 4.00
120" Round Floor Length—White (special order)	\$ 9.00
52" x 92" White (one per table complimentary)	\$ 4.00
52" x 52" Overlay (special order)	\$ 3.50
Napkins (special order)	\$ 0.50
TABLE SKIRTING	
13' White	\$3.00
17' White	\$4.00
21' White	\$6.00
CHINA, FLATWARE & GOBLET	
Place setting (includes dinner plate, bread or salad plate, coffee mug, 16 oz water/iced tea goblet, dinner fork, salad fork, knife and spoon)	\$2.00 per place setting
Salt & Pepper Set	\$0.50
IN-HOUSE EQUIPMENT	
Portable Stage (4' x 8' section)	\$25.00
Microphones (additional above one provided with room)	\$10.00
Audio Conferencing Speaker Phone	\$20.00
Standing podium (additional above one provided with room)	\$20.00
Table top podium	\$15.00
Compact Disc Player	\$20.00
Easel and one flip chart pad	\$30.00
Flip chart pads	\$25.00
Marker (each)	\$ 2.00
Tripod Easel	\$5.00
6' Tripod Screen	\$25.00
Deluxe 9' x 12' Screen System	\$75.00
LCD Projector and stand	\$100.00
LCD Projector, stand and deluxe 9' x 12' screen	\$150.00
Mirror Tile	\$1.00
Glass bowl and tealight candle	\$2.00
SERVICES	
Internet connection usage fee (per day)	\$ 25.00
Phone connection (per day)	\$ 25.00
Electrical Floor Outlets	\$ 20.00
Photocopies (per page)	\$0.20
Fax (per page)	\$1.00
Extraordinary Cleaning Services	Determined by condition
Bartender Hourly Rate	\$25.00

Event Attendant Hourly Rate	\$15.00
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SECTION XI: HAVELOCK SENIOR CENTER⁵⁹

Fiscal Year 2009-2010 Fee Schedule

	Square Feet	Banquet Seating	Theater Seating	Classroom Seating	Reception Style	Rental Rate 4-hours	Hourly Rate additional hours
Main Hall	3600	180	200	90	300	\$200	\$50
Kitchen	NA	NA	NA	NA	NA	\$75	\$20

Main Hall is rented in 4 hour block of time for \$200, plus \$50 per hour for each additional hour.

Price for renting the Main Hall includes chairs and 6 foot rectangular tables.

Lessee is responsible for setting up and taking down all tables, chairs and amenities directly related to the event.

Kitchen is rented in 4 hour block of time for \$75, plus \$20 per hour for each additional hour.

Kitchen rent includes space for food storage, use of refrigerator, ice machine and stove for warming/reheating food. **NO COOKING OF FOODS IS PERMITTED—REHEATING ONLY.**

ENDNOTES

SECTION I

1. Section I was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of June 26, 1995, to be effective July 1, 1995. The amendment included addition of the cost of required legal advertising to item A and the addition of Item F.
2. Section I, Item E was amended to change the amount of a returned check charge from \$10.00 to \$15.00 by the Board of Commissioners of the City of Havelock at their regular Board meeting of October 25, 1993, on the motion of Commissioner Martin, seconded by Commissioner Sermons, and approved unanimously.
3. Section I was amended to add Item G by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1, 1996.

SECTION II

4. Section II was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of June 26, 1995, to be effective July 1, 1995. Fees for Items A, B, and C were increased.

SECTION V

5. Section V was amended on 6/23/97 to be effective 7/1/97 to clarify category descriptions and increase fees.

SECTION VI

6. Costs of advertising and postage were added by amendment by the Board of Commissioners of the City of Havelock at their regular Board meeting of June 26, 1995, to be effective July 1, 1995.

SECTION VII

7. Section VII B (2) (a) was amended by Board of Commissioners on April 10, 1995 to delete requirement to pay sewer portion of the monthly billing when filling swimming pool.
8. Section VII B (3), Reconnect Fee, was increased from \$10.00 to \$15.00 by amendment by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1, 1996.
9. Section VII C (1)(a), Flat Rate and Volume Charge per 1,000 gallons, increased per amendment to fee schedule approved by Board of Commissioners on June 27, 1994, effective for billing periods after July 1, 1994.
10. Section VII C (1)(b) and VII C (2) were amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1,

1996. The amendment increased the Volume Charge per 1,000 gals. from \$2.40 to \$2.55 and the Reconnect Fee from \$5.00 to \$10.00.

11. Section VII F. 2 (a) and (b), Pre-treated groundwater rates, were increased by the Board of Commissioners on August 22, 1994.

12. Section VII F.2 (b), Volume Charge per 1,000 gallons discharged, was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting of August 26, 1996, to be effective September 1, 1996. The amendment increased the rate from \$7.20 to \$7.65.

SECTION IX

13. Section IX. On 6/23/97 a new section was added for Recreation User Fees to be effective 7/1/97.

SECTION IV

14. Section IV. On 6/22/98 Ordinance Amendment #98-09 added “and facilities providing massage services to the category.

SECTION II

15. Section II was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on January 10, 2000, to be effective immediately. Items (A) and (C) were amended to add the terms “ferret” and “miniature pig.” Section (D) was added to impose progressive penalties for nuisance animals.

SECTION VI

16. Section VI was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 26, 2000. Items (A), (B), (C) and (D) were increased.

SECTION VII

17. Section VII was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 26, 2000. Items (A), (B), (C) and (D) were increased.

SECTION I

18. Section I was amended by the Board of Commissioners of the City of Havelock at their recessed Board meeting on June 12, 2001. Items (E) and (F) were increased.

SECTION VII

19. Section VII was amended by the Board of Commissioners of the City of Havelock at their recessed Board meeting on June 12, 2001. Items (B), (C), (D), (E) and (F) were increased.

SECTION I

20. Section I, was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Item (A) was increased.

SECTION II

21. Section II was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. All items were increased.

SECTION IV

22. Section IV was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. All privilege license fees were reviews and most increased.

SECTION V

23. Section V was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Items (A), (B) and (C) were increased.

SECTION VI

24. Section VI was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Items (A), (B) and (C) were increased.

SECTION VII

25. Section VII was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 24, 2002. Items (A) and (B-2b) were increased and item (G) added.

SECTION IX

26. Section IX was amended by the Board of Commissioners of the City of Havelock at the regular Board meeting on August 12, 2002. The Recreation User Fees were increased and the non-resident category added.

27. The Recreation Membership Fees were adopted by the Havelock Board of Commissioners at their regular meeting on September 24, 2002.

SECTION VII

28. Section VII was amended by the Board of Commissioners of the City of Havelock at their regular Board meeting on June 23, 2003. Items (B-3a), (B-3b), (C) and (F-2) were increased.

SECTION VII

29. Section VII was amended by the Board of Commissioners of the City of Havelock at the Regular Board Meeting on January 12, 2004. Items (D) and (E) were decreased.

SECTION X

30. Havelock Tourist and Event Center Fees added to schedule July 1, 2004.

SECTION VII

31. Section VII was amended by the Board of Commissioners of the City of Havelock at the Regular Board Meeting on June 28, 2004. Items (C-1a), (C-1b), (C-1c), (F-1), (F-2a) and (F-2b) sewer rates were increase by 16.5%.

SECTION IX

32. Section IX was amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 28, 2004. All League Facility Use was increased by \$10.00 per team per season. All Membership Fees are decreased by 50% and add a Family Pass Plan.

SECTION VI

33. Section VI: Subdivision and Zoning, Item A was amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005. Preliminary and Final Plat fees were added. Item #2 and Item #3 were revised to include an additional \$2 per lot fee.

SECTION VII

34. Section VII: Water and Sewer, Item C/#1 Sewer Service Charges were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005. Fee structure reflects a sliding scale of sewer utilization based on meter size.

SECTION VII

35. Section VII: Water and Sewer, Item E Sewer Tap and Connection Fees were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005. Fee structure utilizes the meter size in determining the fees and charges. Also, differentiates between a residential and commercial account to reflect a higher value for sewer capacity.

SECTION X

36. Section X: Tourist and Event Center, Non-profit rate for ¼ of the Main Hall was increased from \$100 to \$150 by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 27, 2005.

SECTION II

37. Section II: Animal Control Section, Item #C Adoption of Impounded Fees were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on February 27, 2006. A Non-City Resident fee of \$30.00 was added for the adoption of an impounded animal.

SECTION VII

38. Section VII: B: Service Charges—Water, #3a Monthly Rates were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006. Flat Service Rates were

increased along with the volume rate structure.

SECTION VII

39. Section VII: Service Charges—C: Sewer, #1 Monthly Rates were amended by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006. Flat Service Rates were increased along with the volume rate structure.

SECTION VII

40. Section VII: D. Water tap or Connection Fees were increased by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006.

SECTION VII

41. Section VII: E. Sewer tap on of Connection Fees were increased by the City of Havelock Board of Commissioners at the Regular Board Meeting on June 26, 2006. Capacity rates fees were increased by \$500 increments.

SECTION IX

42. Section IX: Recreation User Fees: Rental of the Park Pavilions located at Walter B. Jones Park and City Park were increased from \$10.00 per 4 hours to \$25.00 per 4 hours.

SECTION VII

43. Section VII: Monthly Capital Reserve Fee was added by the City of Havelock Board of Commissioners at the Regular Board meeting on June 26, 2006. This was added as section B and all sections below that went up a letter.

SECTION I

44. Section I. Road Closure and Street Name Change fee of \$200.00 was added by the City of Havelock Board of Commissioners at the Regular Board meeting on June 25, 2007. This was added as section B and all section below that went up a letter.

45. Section I: The report copies for fires and accidents were increased from \$2.00 to \$5.00 by the City of Havelock Board of Commissioners at the Regular Board meeting on June 25, 2007.

SECTION VIII

46. Section VIII: Fire inspections, the fee for each additional fire inspection until in compliance was increased from \$25.00 to \$50.00 and a Foster Care Inspection fee of \$25.00 was added by the City of Havelock Board of Commissioners at the Regular Board meeting on June 25, 2007.

SECTION V

47. Section V Inspection & Permit Fees were amended by the City of Havelock Board of Commissioners at the June 25, 2007 regular board meeting. The following section fees were increased: Section A: 1, 2, 3, 4, 5, 6, 8; Section B: 1a, 2b; Section C: 1a-c, 2, 3, 4; Section D: 1, 2, 3, 4g, 5b-d; Section E: 1, 4-

6; Section F: 1-2; Section J and the addition of land clearing and construction site preparation fee of \$30.00.

SECTION VI

48. Section VI Subdivision & Zoning Fees were amended by the City of Havelock Board of Commissioners at the June 25, 2007 regular board meeting. The following section fees were increased: Section A: 1-6, Section B: 1-3; Section C: 1-3; Section D. A fee for a recombination plat of \$100.00 was added to Section A:7.

SECTION VII

49. Section VII: Water & Sewer rates were amended by the City of Havelock Board of Commissioners at the June 25, 2007 regular board meeting. In addition to the various fee increases, the deposit rates were changed to reflect \$0-\$300.00 depending on meter size and utility credit score.

SECTION IX

50. Section IX: Recreation Fees: The Board of Commissioners increased association user fees from \$25.00 per team, per season to \$100 per team per season to be effective January 1, 2008 at their September 24, 2007 regular board meeting.

SECTION IV

51. Section IV: Privilege License Fees: The Board of Commissioners adopted an ordinance amendment on December 10, 2007, authorizing the computation of privilege license fees, not restricted by State Statute, to be based upon a businesses gross receipts/sales. Effective January 1, 2008.

SECTION II

52. Section II: Animal Control: The Board of Commissioner approved a fee schedule revision on January 28, 2008, to include a rabies vaccination fee of \$13.50

SECTION IX

53. Section IX: Recreation User Fees: The Board of Commissioner approved changes in the user fees for the recreation facilities at the February 21, 2008 Annual Planning Retreat.

SECTION I

54. Section I: Administration: The Board of Commissioners approved the addition of a fingerprint charge on June 23, 2008.

SECTION V

55. Section V: Department of Inspections: Permits and Inspections: The Board of Commissioners approved a 4.4% CPI increase on all permit/inspection fees on June 23, 2008.

SECTION VII

56. Section VII: Water and Sewer: The Board of Commissioners approved a 6% CPI water rate increase

and a 4.4% CPI sewer rate increase on June 23, 2008.

SECTION X

57. Section X: Tourist & Event Center: The Board of Commissioners approved non-profit fee increases for renting the hall(s) at the Center on June 23, 2008.

SECTION VII

58. Section VII Water and Sewer: The Board of Commissioners approved the addition of 4" and 6" meter fees along with closed flow fees at the August 25, 2008 Board meeting.

SECTION XI.

59. Section XI was added to the City of Havelock Fee Schedule. The Board of Commissioners authorized the renting of the Senior Center for a trial period on March 9, 2009. This policy is to be reviewed by December 31, 2008.

SECTION V

60. Section V: The Board of Commissioners approved increasing the removal or demolition, permit and inspection fee from \$50.00 to \$80.00 during the June 22, 2009 Board meeting.
61. Section V: The Board of Commissioners approved increasing the accessory structures zoning fee from \$30.00 to \$40.00, along with the increase of swimming pool zoning fee from \$30.00 to \$40.00 during the June 22, 2009 Board meeting.
62. Section V: The Board of Commissioners approved amending the methodology regarding sign permits and inspection fees based upon square footage, along with a temporary sign fee of \$40.00 during the June 22, 2009 Board meeting.
63. Section V: The Board of Commissioners approved the inclusion of a technology fee, sidewalk fees in lieu of and an increase in land clearing and site disturbance from \$30.00 to \$40.00 during the June 22, 2009 Board meeting.

SECTION VI

64. Section VI: The Board of Commissioners approved the inclusion of recreation fees in lieu of, TAC review fee, home occupation fee, along with the increase of a zoning verification letter from \$30.00 to \$40.00 during the June 22, 2009 Board meeting.

SECTION III

65. Section III Solid Waste Fees: The Board of Commissioners approved the inclusion of solid waste fees effective July 1, 2009 during the June 22, 2009 Board meeting.

Section VII

66. Section VII: Water and Sewer: The Board of Commissioners approved a 5.5% CPI increase on June

22, 2009.

67. Section VII: Water and Sewer: The Board of Commissioners approved utility tap and capacity fee increases on June 22, 2009.

SECTION VII

68. Section VII: Water and Sewer: The Board of Commissioners approved a Master meter definition and fee increases on November 23, 2009.
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